



Coquitlam River Watershed Roundtable

*Kwikwetlem, known as “Red fish up the river.
A living river that reveals its spirit.*

Coquitlam River Watershed Roundtable Core Committee Meeting Notes

Date/Time: Saturday, June 10, 2017 3:00 pm – 4:30 pm
Location: Workroom, The Outlet, Leigh Square, 1100-2248 McAllister, Port Coquitlam, BC
Chair: Melissa Dick
Contact: Melissa Dick, Roundtable Coordinator, coordinator@coquitlamriverwatershed.ca
Website: www.coquitlamriverwatershed.ca

Attendees: 14 Core Committee Members + 6 Observers

Sector	Organization	Name	Attendance
Local Government	City of Coquitlam (Staff)	Steffanie Warriner	Present
Local Government	City of Coquitlam (Alternate)	Margaret Birch	Present
Local Government	City of Coquitlam (Elected Representative)	Councillor Chris Wilson	Present
Local Government	City of Port Coquitlam (Staff)	Neil MacEachern	Present
Local Government	City of Port Coquitlam (Elected Representative)	Councillor Laura Dupont	Regrets
First Nation	Kwikwetlem First Nation	Kelsey Taylor	Present
First Nation	Kwikwetlem First Nation (Technical Advisor)	Craig Orr	Regrets
Regional Government	Metro Vancouver Water Management	Dave Dunkley	Regrets
Regional Government	Metro Vancouver Water Management (Alternate)	Jesse Montgomery	Present
Provincial Government	Ministry of Energy and Mines	Jim Dunkley	Regrets
Federal Government	Fisheries and Oceans Canada	Scott Ducharme	Present
Utilities	BC Hydro	Karen Popoff	Regrets
Education	BCIT	Marvin Rosenau	Present
Aggregate Industry	Jack Cewe Ltd.	Kirsten Wilson	Regrets
Aggregate Industry	Jack Cewe Ltd. (Alternate)	Carmen Green	Regrets
Development	Brook Pooni Associates, UDI	Blaire Chisholm	Present
Development	Beedie Living, UDI (Alternate)	David Roppel	Regrets
Arts and Culture	Arts Connect	Sherry Carroll	Present
Arts and Culture	Arts Connect (Alternate)	Manfred Kraus	Regrets
Stewardship	Tri-City Green Council	Elaine Willis	Present
Stewardship	PoCo & District Hunting and Fishing Club	Norm Fletcher	Present
Stewardship	North Fraser Salmon Assistance Program	Tony Matahlija	Regrets
Coordinator	Coquitlam River Watershed Roundtable	Melissa Dick	Present
Financial Trustee	Watershed Watch Salmon Society	Trish Hall	Present

Guests and Observers:

Role	Group/Organization	Name
Observer	Watershed Watch Salmon Society	Sarah Boutillier
Observer	ARTicipation / Generation Maintenance	Florenca Cristoffanni
Observer	ARTicipation / Generation Maintenance	John Lewis
Observer	Blue Green, Vancouver Island Water Watch Coalition	Erik Piikkila
Observer	ARTicipation / Generation Maintenance	Ioana Popa
Observer	Community Resident	Virgilio Basa

Table 1. Summary of Actions from Core Committee meeting on June 10, 2017

#	Action	Action By	Deadline
1.	Make the PowerPoint presentations from the Community Roundtable meeting available on our website	Melissa Dick	July 7, 2017
2.	Host a Capacity and Resilience Building Sub-Committee meeting to review the updated CRWR Business Proposal and to develop a communications strategy for sustainable funding	Melissa Dick, Margaret Birch, Trish Hall, Chris Wilson	Early August 2017
3.	Generate work plan for the BC Freshwater Legacy Initiative projects to guide this work over the next year	Melissa Dick	July 15, 2017
4.	Share funding announcements in the next eNews	Melissa Dick	July 7, 2017
5.	Share the website link to the Phase 3 report with Kwikwetlem First Nation	Melissa Dick	June 22, 2017
6.	As a member of City of Coquitlam Public Advisory Group, prepare a submission with respect to the NBV Phase 3 report for the CRWR and share comments with Core Committee members over email	Melissa Dick	June 22, 2017
7.	Reach out to volunteers to help with upcoming summer events	Melissa Dick	August 15, 2017
8.	Coordinate presentations to appear as delegations before Coquitlam and Port Coquitlam City Councils, Kwikwetlem First Nation, and Metro Vancouver to communicate our request coming from the CRWR Business Proposal	Melissa Dick	August 30, 2017

Next Core Committee meeting (tentative):

- Date: Wednesday, September 13, 2017
- Time: 9:30 am – 12:30 pm
- Location: TBD
- Chair/Co-Chair: TBD

Table 2. Status of Actions from previous Core Committee meetings

#	Action	Action By	Deadline
1.	Confirm logistics for a sponsored CRWR-specific art piece by ARTicipation and theme for the piece	Communications Sub-Committee	ONGOING: To be further discussed with ARTicipation in Summer 2017.
2.	Revisit the suggestion to seek an alternate for the Utilities sector from a pipeline/gas/oil company on the Core Committee at the next meeting	ALL	ONGOING: To add to future Core Committee meeting agenda.
3.	Invite Bruce Irvine to provide an update on the Riverview Planning Process at a future 2017 meeting	Margaret Birch, Melissa Dick	ONGOING: To add to future Core Committee meeting agenda.
4.	Establish a Habitat Restoration Subcommittee	Tony Matahlija, Margaret Birch	ON HOLD: Pending support for habitat restoration projects.
5.	Form a Public Consultation Committee to facilitate the development of an online survey to obtain feedback on the LCRWP	Elaine Willis	ON HOLD: Pending completion of the Watershed Plan edits.
6.	Invite representatives from Lafarge to give a presentation on reclamation project	Melissa Dick, Margaret Birch	ONGOING: To add to future Core Committee meeting agenda.
7.	Plan meetings for the public sectors to discuss sector-specific recruitment options	Melissa Dick, representatives from Education, Stewardship, Arts and Culture sectors	ON HOLD: Pending availability from representatives over the summer months.
8.	Discuss options for recruitment for the Recreation sector on the Core Committee	Melissa Dick, Margaret Birch	September 13, 2016
9.	Plan a meeting between members of the Roundtable and developers working in the watershed as part of the <i>Feasibility and Incentives Study</i>	Melissa Dick, Blaire Chisholm	ONGOING: Meeting tentatively planned for week of August 21, 2017
10.	Discuss the impacts of the construction of new water pipelines on spawning habitat at a future meeting	Tony Matahlija	ON HOLD: To add to future Core Committee meeting agenda.
11.	Follow up with the contact from TORCA and consider preparing a neutral letter on behalf of the Roundtable	Melissa Dick	COMPLETE

12.	Ensure participation by the CRWR in upcoming FWCP Coastal Action Plan update workshop in Spring 2017	Melissa Dick	COMPLETE
13.	Invite Eco Fish Research to a future CRWR meeting for a presentation on the updating of the FWCP Coastal Action Plan	Melissa Dick	Deferred to at FWCP Coastal Action Plan update meeting for Coquitlam-Buntzen Watershed
14.	Debrief with FWCP	Trish Hall, Margaret Birch, Melissa Dick	COMPLETE
15.	Debrief with WWF-Canada	Trish Hall, Margaret Birch, Melissa Dick	Evolved into the proposal to BC Freshwater Legacy Initiative
16.	Look into preparing a letter on behalf of the CRWR describing the issue of monitoring and maintenance of habitat projects with support from mayors, First Nations chiefs, and other key people	Melissa Dick, Tony Matahija, Norm Fletcher	Topic discussed at FWCP Coastal Action Plan update for Coquitlam-Buntzen Watershed, future actions TBD

Meeting Notes

NOTE: This Core Committee meeting followed an informal format to allow for a conversation to debrief on the Community Roundtable meeting, to discuss new items, and to go over summer plans. Therefore no formal agenda was provided. A list of topics for conversation was circulated at the start of the meeting.

Debrief on Community Roundtable meeting

Table 3. Summary of comments shared about the Community Roundtable meeting on June 10, 2017

Positive feedback	Challenges
<p>Speakers and presentations</p> <ul style="list-style-type: none"> • Excellent quality of speakers • Very informative • The information shared today should be shared on our social media to help build a public campaign to support our case for sustainable funding • The information shared about the <i>Water Sustainability Act</i> was really interesting, good to start making the connection between local grassroots and provincial initiatives <p>Venue/food/other</p> <ul style="list-style-type: none"> • Food was good • Good turnout (~50 participants, including guest speakers) • Good number of senior politicians • Good room set up • Good participation by Roundtable members 	<p>Venue</p> <ul style="list-style-type: none"> • Acoustics of the room made it difficult to hear • Columns in centre of room obstructed audience member's views <p>Break-out groups</p> <ul style="list-style-type: none"> • Difficult to maintain the scope of the discussion in some groups, some conversations diverged • Too much information for participants • Could have used more time to delve deeper into the information provided to the break-out groups <p>General</p> <ul style="list-style-type: none"> • Missed the opportunity to highlight why the Roundtable participants were there, what their connection was to the topics discussed and to the work of the CRWR • Information overload, dense with information, difficult to keep up with the amount of more detailed and technical information provided

To consider for the next Community Roundtable meeting

- Diversify the types of activities throughout the meeting and to encourage more effective learning (i.e., more interactive, hands-on activities rather than just sitting and listening)
- Explore how to better prepare participants with information and what we're seeking from them if a break-out activity is to occur
- Connect the topics of each presentation to the grassroots model of the CRWR
- Take the time to celebrate the successes of the Roundtable

- Think about how participants can stay involved and engaged with the CRWR throughout the rest of the year
- Incorporate more elements of a classic Roundtable meeting, rather than primarily presentations
- Allow more time for participants to talk to one another and to network
- To address problems of hearing the speaker, encourage use of the microphone, or set up speakers with a mobile, shirt-clip microphone
- Include a brief presentation about who the CRWR is and what it is currently doing closer to the beginning of the day, to provide context for the rest of the meeting, to remind participants of the key background information, and to tie it all home
- Communicate to participants early on that they will have access to meeting materials (PowerPoint presentations, minutes) following the meeting, so they do not have to rush to note down all information
- Include more displays around the room for people to look at during networking times and breaks
- Consider having a Roundtable meeting in a non-traditional venue, like on the riverside
- Consider having a day care or youth engagement activity to attract different demographics (young adults, families, children)
- Consider how to attract people outside our existing networks and circles
- Consider changing the format of the meeting so that half of it consists of technical sessions that is perhaps invite-only to maximize the outcomes of the talks, and the other half is a community celebration

General comments

- *CRWR draft Business Proposal:* To strengthen our request for sustainable funding from local municipalities, we need to better communicate our story and what projects Councils can associate with. We need to explore how to effectively communicate how much money we need (i.e. have a suite of potential projects going forward, this is the value that the CRWR will be adding, this is the funds we need to do that, etc.). Getting support from the City of Port Coquitlam may be particularly challenging as the community tends to be fiscally conservative, but this may be changing.
- *Need for public campaign to support request for sustainable funding:* Multiple individuals noted the importance of developing and implementing a campaign to support our request for sustainable funding. Education and outreach is important to get support from the public. Exploring the option to have volunteers connect with community members (at farmer's markets, door-to-door, etc.) would be beneficial. Florencia Cristoffanni voiced her interest to be involved with this.

ACTIONS

- Make the PowerPoint presentations from the Community Roundtable meeting available on our website
- Host a Capacity and Resilience Building Sub-Committee meeting to review the updated CRWR Business Proposal and to develop a communications strategy for sustainable funding

Funding Announcements

- In the past week, the CRWR received the fantastic news that our proposal to the BC Freshwater Legacy Initiative (a project of Tides Canada) was approved. This \$33,200 grant will support the implementation of strategies for action to address the pressures of Development and Water Extraction in the Coquitlam River watershed.
- Other successful funding announcements:
 - \$3000 from the Port Coquitlam Community Foundation for an experiential learning activity on invasive plant species
 - \$2000 from Department of Fisheries and Oceans for community outreach activities and to support community meetings
 - \$750 from the Fish and Wildlife Compensation Fund for community outreach and education
 - \$500 from Vancity to support the experiential learning activity on invasive plant species

ACTIONS

- Generate work plan for the BC Freshwater Legacy Initiative projects to guide this work over the next year
- Share these funding announcements in the next eNews

Submission to City of Coquitlam Northwest Burke Vision draft Phase 3 report

- Community Planning with the City of Coquitlam is currently accepting submissions from stakeholders about the Northwest Burke Vision draft Phase 3 report
- The deadline is mid/late June
- This is the first time Kwikwetlem First Nation heard about the opportunity to provide feedback

ACTIONS

- Share the website link to the Phase 3 report with Kwikwetlem First Nation
- Prepare a submission on behalf of the CRWR and share comments with Core Committee members over email

Summer activities

- As part of communicating about the CRWR Business Proposal and getting support from local municipalities, a Delegation to Councils in Coquitlam, Port Coquitlam, Kwikwetlem First Nation and Metro Vancouver will be planned for late summer / early fall
 - It was noted that it will be important be strategic about timing.
 - It was also mentioned that having a good turn out of public supporters in the room will support our Delegation, further reinforcing the need for a good public engagement and communication campaign.
 - It was mentioned that there is low concern for environmental issues pertaining to the Coquitlam River now that it is no longer on the Endangered Rivers list. It will be important to highlight the need to improve the health and sustainability of the Coquitlam River and its watershed and how the Roundtable is central to this work.

- Upcoming community events
 - Canada 150 Celebration
 - Date: Saturday, August 26
 - Location: Lion’s Park in Port Coquitlam
 - The Roundtable is responsible for organizing a “River Walk” with a central theme of learning about invasive plant species and how to manage them. It was mentioned that this would be an opportunity to incorporate information about our sustainable funding research and getting the word out to the public.
 - Vancity Shredathon
 - Date: Saturday, September 16
 - Location: Vancity Shaughnessy Credit Union at Shaughnessy Station, Port Coquitlam
 - All proceeds of the Shredathon will go to support the CRWR.
 - Salmon Come Home Festival
 - Date: Sunday, October 22
 - Location: Hoy Creek Hatchery

ACTIONS

- Reach out to volunteers to help with upcoming events
- Coordinate presentations to appear as delegations before Coquitlam and Port Coquitlam City Councils, Kwikwetlem First Nation, and Metro Vancouver to communicate our request coming from the CRWR Business Proposal

Document distributed for reference at the meeting:

- i. List of topics for discussion for the June 10, 2017 Core Committee meeting

If you wish to access this document, please contact the Roundtable Coordinator at coordinator@coquitlamriverwatershed.ca