

**Coquitlam River Watershed Roundtable
Core Committee Meeting Notes
March 12, 2014**

Date/Time: Wednesday March 12th, 2014 (9:30 am – noon)

Location: Coquitlam Council Room (3000 Guildford Way, Coquitlam)

Co-Chair: Blaire Chisholm

Sector	Organization	Core Committee Member
Local Government	City of Coquitlam (Council)	Chris Wilson
Local Government	City of Coquitlam (Staff)	Steffanie Warriner
Local Government	City of Coquitlam (Alternate)	Margaret Birch
First Nation	Kwikwetlem First Nation (Technical Advisor)	Craig Orr
Federal Government	Fisheries and Oceans Canada	Maurice Coulter-Boisvert
Real Estate Development	Brook Pooni Asso., Urban Development Institute	Blaire Chisholm
Aggregate Industry	Jack Cewe Ltd. Alternate	Kirsten Wilson
Stewardship	North Fraser Salmon Assistance Program	Tony Matahija
Stewardship	Tri-City Green Council	Elaine Willis
Stewardship	Stewardship (Alternate)	Gordon Lewis
Arts and Culture	Arts Connect	Sherry Carroll
Observer, Notetaker	Masters Student, Simon Fraser University	Gillian Fielding
Observer	Community Resident	Bonnie Razzaghi
Observer	Keystone Environmental Consultants	Monte Anions
Consultant	Hook Knauer & Associates	Abby Hook
Consultant (by conference)	Hook Knauer & Associates	Michelle Wainstein

Regrets: Councillor Darrell Penner, City of Port Coquitlam; June Harris, Kwikwetlem First Nation; George Turi, Jack Cewe Ltd.; Edie Thome, BC Hydro; Marvin Rosenau, BCIT; Ed Taje, Norm Fletcher, Port Coquitlam & District Hunting and Fishing Club, Garry Elgear, Riverside Fly & Tackle, BC Ministry of Energy and Mines; Steve Brown, City of Port Coquitlam; and, Dave Dunkley, Metro Vancouver.

9:35 Agenda Review/Introduction

- Introduction of observers and Roundtable introductions

9:45 Watershed Plan – Conceptual Modelling & Identifying Strategies for Action

- Facilitated by Abby Hook, Hook-Knauer & Associates
 - Abby provided an overview of the Roundtable’s progress since the November 2012 and June 2013 public Roundtable meetings, from identifying components, to undertaking health viability analyses, ranking and rating pressures, to conceptual modelling of key pressures in the watershed.
 - Task Group workshops held during October 2013 and February 2104 resulted in seven of eight Conceptual Models being drafted. These include Recreation, Invasive Species, Development, Stormwater, Mainstream Cultural Norms, Illegal Activities & Vandalism, and Water Extraction. The model for the Mining

pressure is outstanding until later this spring when George Turi is available to participate.

- Abby reminded the Committee that Conceptual Models are a working tool for Core Committee members, and are not suited for presentation to the public. Better formats are planned for the upcoming public Roundtable meeting to appropriately present the findings.
- Presentation of draft Conceptual Models from Feb 26-27 Task Group workshop
 - Abby walked through two of the drafted models: Invasive species and Stormwater, for demonstration and feedback. Hard copies of all drafted models were circulated. Due to time constraints, the Recreation model was not reviewed.
 - The Task Group brought a significant range of opportunities forward during the February workshop.
 - It was found a number of opportunities are included in the two Integrated Stormwater Management Plans within the watershed: Scott-Hoy Creek (adopted) and Maple Creek (draft, awaiting approval) that would address some of strategies. Implementation of strategies identified in the ISMPs, as funding is available is an opportunity.

ACTION: All Core Committee members were E-mailed the draft conceptual models in advance of this meeting. Members are requested to please review the draft conceptual models for completeness and accuracy of content, spelling etc., and e-mail to Margaret by **April 15th**.

- Identifying existing strategies and areas for future potential strategies
 - Abby presented material gathered by the Task Group and asked the Core Committee to review the draft models and consider any additional strategies.
- Prioritization of areas for further strategy development and action
 - Due to time constraints, this item was not discussed
- Direction of the Core Committee for priorities for action
 - Finalize a draft “Strategy Categories” chart was circulated for the purpose of discussion to show that a number of strategies are available for tackling the eight pressures that have/will for the Action Plan phase.
 - Possible strategies for addressing the various pressures can be one or a combination of approaches. The strategies discussed included:
 - Policy changes
 - Law Changes
 - Regulation and Enforcement
 - Capital Restoration
 - Habitat Enhancement
 - Incentives
 - Mitigation and Compensation
 - Education
 - Outreach
 - Research
 - Strategy rating criteria: *potential impact, feasibility, and appropriateness*

- Abby indicated “...the Roundtable needs to begin a dialogue regarding which types of strategies the Roundtable will pick up and put into the [Coquitlam River Watershed] Action Plan.”
- It was suggested that the various strategy categories be presented as part of the feedback from the larger Roundtable during the public meeting May 31st.

11:00 Roundtable Meeting – Agenda planning for May 31 – Launching Action Plan Step 2

- Goals and format for the public Roundtable meeting
- Discuss presentations and Keynote address , dignitary to be invited
 - Title for the public Roundtable meeting is needed, i.e., *Action planning for the Future!*
 - Various topics were discussed: interactive displays and breakfast; someone needs to be designated to open the meeting, introduce special guests, organize the “Welcome” message, and identify the various people in the room. The new Coordinator? Abby? City officials?
 - A Keynote address by two presenters on the theme of watershed sustainability and ecosystem services will be part of the program. Aim is to link the address to the agenda of the public meeting, motivate the participants into launching the Action Plan phase;
 - Agenda will include a re-cap of the Open Standards process (15-20 minutes) by Abby); Q&A; stations (public to provide feedback on story boards about each of the pressures, use of ‘dot’ exercise to prioritize, pressures to focus on and strategies to pursue;
 - Other topic ideas discussed for the Agenda included:
 - Highlighting the uniqueness of the Open Standards plan, perhaps in comparison with IWMP.
 - Provide an overview of similar watershed planning processes that have used the Open Standards such as Port Susan in order to show an example of success.

Action: Core Committee members are requested to provide their views why/how the Open Standards is unique, share their expectations for the anticipated Watershed Plan. Please provide these to Margaret and she will pass along to Abby.

- Location, timing, other, i.e., displays, communications materials etc.
 - Doors will open at 8:30am; Meeting will start at 9:00 am.
 - Meeting will be held at the Poirier Sports & Leisure Complex, (Room # 2 & # 3)
 - Volunteers for set up and Registration to arrive at 8:00 am
 - Devon Knight Events will be the Event Planner to provide oversight with the venue and logistics, room set-up, advertisements, registration, food, etc.
 - It was suggested that interactive displays be available to entice people to arrive earlier in the morning, enjoy refreshments, mingle, etc., before the session begins.
 - Present the “Pressures” as storyboards – include strategy category and ask public what would be the best strategy to deal with each pressure.

- One side of storyboard will describe the context of “Pressure” and the other asks for feedback.
 - Meeting format will include stations for participants to visit, provide input.
- Agenda planning volunteers
 - Sherry Carroll and Elaine Willis volunteered to help with the Roundtable meeting plans.
 - New Roundtable Coordinator, once hired will play a key role in helping plan the meeting with the consultants.

11:30 Projects, Research Study, Coordination Updates

- Level 1 Habitat Assessment – Project Team Meeting, BCIT, March 28th
 - While planning for the assessment project will ensue over the spring and summer, the physical project involving students and watershed volunteers will be undertaken a few days during September, possibly October. BCIT will provide up to sixty 2nd Year BCIT students and instructors to be trained on the Level 1 Habitat Assessment approach, in a classroom and field environment at BCIT, followed by the in-field assessment work in the Coquitlam River.
 - The opportunity is open to anyone who would like to get receive the training and do the assessment, which involves a 3- day commitment.
 - Funding from Metro Vancouver and the Pacific Salmon Foundation will defray the disbursement costs for the training and contract services of a consultant who will provide project oversight, assemble the gathered and prepare the summary report for the Core Committee and funders by December 31.
 - Highlights of the fall project will be shared during the Roundtable meeting by Dave/Marvin/Margaret
 - Additional news will also be communicated through the spring E-News, Backgrounder and the website
- CRWR website status – maintenance, additional information updates
 - The website needs to be updated to display direct the Twitter feed on the home page, Facebook link to drive more users to the website.

Action: Margaret will follow up with website developer to add a social media feed on the home page of the website.

- Roundtable Coordinator competition – Interviews are scheduled for March 12th & 13th
 - Aim is to update the Core Committee by the end of March with the new Coordinator
 - Special thanks and appreciation to the Core Committee members who volunteered their time to serve on the Selection Team (Craig Orr, Sherry Carroll, Elaine Willis, Margaret Birch) and the Interview Panel (Maurice Coulter-Boisvert, Blaire Chisholm, Steve Brown, Margaret Birch.)

11:45 Fundraising and Budget Update for 2014

- Update on Grant Funding applications

- Confirmed! Watershed Watch Salmon Society (Bullitt Foundation) awarded \$50,000 grant, with \$25,000 directed in support of the Roundtable
- Confirmed! Watershed Watch Salmon Society (Coquitlam Freshwater Alliance) awarded \$2,500 for a Yogi “Watershed Moment” spring 2014
 - Linked to health and spiritual benefits of watershed
 - A training workshop will be scheduled during late spring or early fall
 - Elaine volunteered to do social media for this future event
- Eco Action - submitted application for \$25,000 in partnership with Clean Air Champions for two 2014 events relating to their Waterwise program – still awaiting news, likely March 2014
- Kwikwetlem First Nation has made a contribution of \$5,000 in support of the Roundtable!
- Funding Task Group will reconvene during spring after Coordinator is hired

11:40 Communications, Information Updates & Outreach Events.

- Kwikwetlem Salmon Restoration Project – recent FWCP support for stock establishment phase for the Coquitlam Lake Reservoir – Craig Orr provided news of the recent funding and project
- Spring 2014 Roundtable Backgrounder – a new version is planned for late March, or definitely in time for the May Roundtable Meeting, just waiting on funder logos
- *Advancing Watershed Sustainability in BC* – Tuesday, March 18, 2014, SFU, Harbour Centre, 9 am – 4 pm (free) To register, <http://www/createsurvey.com/s/W6dzsz>
 - Elaine and Blaire registered to attend this session
- *Uncover Your Creeks Urban Watersheds Forum* – March 21-22, 2014
 - Information was circulated for anyone interested in participating
- *Earth Day Canada* – Group Hometown Heroes 2014 Award Nomination – deadline March 31, 2014 –submission for group category (Elaine)
 - Margaret and Elaine will meet to finalize this application
- *Environmental Achievement Awards Banquet*, Sunday, June 8th, 3:30 – 7:30 pm
 - *Members of the Core Committee are invited to attend*
 - The City of Coquitlam is seeking candidates for the individual youth and adult, and group awards. The Core Committee has been encouraged to apply. Perhaps the new Coordinator, if in place could assist to prepare an application.
- *Lefarge Lake Free Family Fishing Day*, Saturday June 14th – possible outreach event?
 - A possible event the new Coordinator to organize with Roundtable volunteers.

11:55 Next Core Committee Meeting

- May Core Committee - In light of planning for the May public meeting, and the aim to have CC members attend, it was agreed that there **would be no regular Core**
- Next Core Committee Meeting, Wednesday, July 16th, Location, TBD