



Coquitlam River Watershed Roundtable

*Kwikwetlem, known as “Red fish up the river.
A living river that reveals its spirit.*

Coquitlam River Watershed Roundtable Core Committee Meeting Notes

Date/Time: Wednesday, March 8, 2017 9:30 am – 12:30 pm
Location: Port Coquitlam Fire Hall Boardroom, 1725 Broadway St, Port Coquitlam
Co-Chairs: Steve Brown / Neil MacEachern
Contact: Melissa Dick, Roundtable Coordinator, coordinator@coquitlamriverwatershed.ca
Website: www.coquitlamriverwatershed.ca

Attendees: 15 Core Committee Members + 8 Guests and Observers

Sector	Organization	Name	Attendance
Local Government	City of Coquitlam (Staff)	Steffanie Warriner	Present
Local Government	City of Coquitlam (Alternate)	Margaret Birch	Present
Local Government	City of Coquitlam (Elected Representative)	Councillor Chris Wilson	Present
Local Government	City of Port Coquitlam (Staff)	Steve Brown	Present
Local Government	City of Port Coquitlam (Staff)	Neil MacEachern	Present
Local Government	City of Port Coquitlam (Elected Representative)	Councillor Laura Dupont	Regrets
First Nation	Kwikwetlem First Nation	Kelsey Taylor	Present
First Nation	Kwikwetlem First Nation (Technical Advisor)	Craig Orr	Present
Regional Government	Metro Vancouver Water Management	Dave Dunkley	Regrets
Provincial Government	Ministry of Energy and Mines	Jim Dunkley	Regrets
Federal Government	Fisheries and Oceans Canada	Maurice Coulter-Boisvert	Present
Utilities	BC Hydro	Karen Popoff	Regrets
Education	BCIT	Marvin Rosenau	Regrets
Aggregate Industry	Jack Cewe Ltd.	Kirsten Wilson	Present
Aggregate Industry	Jack Cewe Ltd. (Alternate)	Carmen Green	Regrets
Development	Brook Pooni Associates, UDI	Blaire Chisholm	Present
Arts and Culture	Arts Connect	Sherry Carroll	Present
Arts and Culture	Arts Connect (Alternate)	Manfred Kraus	Regrets
Stewardship	Tri-City Green Council	Elaine Willis	Regrets
Stewardship	PoCo & District Hunting and Fishing Club	Norm Fletcher	Present
Stewardship	North Fraser Salmon Assistance Program	Tony Matahlija	Present
Coordinator	Coquitlam River Watershed Roundtable	Melissa Dick	Present
Financial Trustee	Watershed Watch Salmon Society	Trish Hall	Present

Guests and Observers:

Role	Group/Organization	Name
Observer	Watershed Watch Salmon Society	Sarah Boutilier
Observer	Fisheries and Oceans Canada	Scott Ducharme
Observer	Coquitlam Heritage	Jasmine Moore
Observer	Vancity Credit Union Shaughnessy Station Community Branch	Nicholas Furman
Observer	Graduate Student (SFU)	Tyler Carlson
Observer	Community Resident	Virgilio Basa
Observer	Allard Contractors Ltd.	Dan Allard
Observer	Community Resident	Eunice Hodge

Table 1. Summary of Actions from Core Committee meeting on November 16, 2016

#	Action	Action By	Deadline
1.	Invite representatives from Lafarge Sand and Gravel to give a presentation on reclamation project	Melissa Dick, Margaret Birch	June 10, 2017
2.	Plan meetings about the recruitment process for the public sectors to discuss sector-specific recruitment options	Melissa Dick, representatives from Education, Stewardship, Arts and Culture sectors	June 30, 2017
3.	Discuss options for recruitment for the Recreation sector on the Core Committee	Melissa Dick, Margaret Birch	June 30, 2017
4.	Plan a meeting between members of the Roundtable and developers working in the watershed as part of the <i>Feasibility and Incentives Study</i>	Melissa Dick, Blaire Chisholm	June 30, 2017
5.	Discuss the impacts of the construction of new water pipelines on spawning habitat at a future meeting	Tony Matahlija	June 10, 2017
6.	Follow up with the contact from TORCA and consider preparing a neutral letter on behalf of the Roundtable showing appreciation for their application as long as consistent with the goals and values of the CRWR	Melissa Dick	March 15, 2017
7.	Ensure participation by the CRWR in upcoming FWCP Coastal Action Plan update workshop in Spring 2017	Melissa Dick	Spring 2017
8.	Invite EcoFish Research to a future Core Committee meeting for a presentation on the updating of the FWCP Coastal Action Plan	Melissa Dick	June 10, 2017
9.	Debrief with FWCP	Trish Hall, Margaret Birch, Melissa Dick	April 28, 2017
10.	Debrief with WWF-Canada	Trish Hall, Margaret Birch, Melissa Dick	April 28, 2017
11.	Look into preparing a letter on behalf of the CRWR describing the issue of monitoring and maintenance of habitat projects with support from mayors, First Nations leaders, and other key people	Melissa Dick, Tony Matahlija, Norm Fletcher	May 15, 2017

Next Core Committee meeting (tentative):

- Date: Saturday, June 10, 2017
- Time: 2:30 – 4:30pm (immediately following Community Roundtable Meeting)
- Location: Workroom, the Outlet at Leigh Square, Port Coquitlam
- Chair/Co-Chair: TBD

Table 2. Status on Actions from previous Core Committee meetings

#	Action	Action By	Deadline
1.	Confirm logistics for a sponsored CRWR-specific art piece by ARTicipation and theme for the piece	Communications Sub-Committee	ONGOING: To be further discussed with ARTicipation in Spring 2017.
2.	Determine a procedure for determining seat selections on the Core Committee for the stewardship sector	Melissa Dick, Elaine Willis, Norm Fletcher, Tony Matahlija	ONGOING: To be further discussed in Spring 2017.
3.	Determine a procedure for determining seat selections on the Core Committee for the aggregate mining sector	Melissa Dick, Kirsten Wilson, Carmen Green, Jim Allard	COMPLETE
4.	Revisit the suggestion to seek an alternate for the Utilities sector from a pipeline/gas/oil company on the Core Committee at the next meeting	ALL	ONGOING: To add to future Core Committee meeting agenda.
5.	Invite Bruce Irvine to provide an update on the Riverview Planning Process at a future 2017 meeting	Margaret Birch, Melissa Dick	ONGOING: To add to future Core Committee meeting agenda.
6.	Identify target date(s) and activities for the Spring 2017 Community Roundtable meeting	Margaret Birch, Melissa Dick	COMPLETE
7.	Communicate to our funders about the shift in activities and timelines regarding the formation of an external Technical Advisory Committee	Margaret Birch, Trish Hall, Melissa Dick	COMPLETE
8.	Contact City Councils and educational institutions to coordinate presentations on behalf of the Roundtable	Margaret Birch, Melissa Dick	ON HOLD: Pending completion of the Case Study / Business Plan document.
9.	Establish a Habitat Restoration Subcommittee	Maurice Coulter-Boisvert, Tony Matahlija, Margaret Birch	ON HOLD: Pending support for habitat restoration projects.
10.	Form a Public Consultation Committee to facilitate the development of an online survey to obtain feedback on the LCRWP	Elaine Willis	ON HOLD: Pending completion of the Watershed Plan edits.

Meeting Notes

9:30 – 9:40am **Agenda Review and Roundtable Introductions – Chair**

- Roundtable introduction of members and observers
- Retirement announcements
 - Steve Brown from the City of Port Coquitlam announced his retirement. Neil MacEachern is taking over the responsibility of representing the City of Port Coquitlam as staff at the Roundtable.
 - Maurice Coulter-Boisvert from Fisheries and Oceans Canada announced his retirement. Scott Ducharme is taking over the responsibility of representing DFO at the Roundtable. Dave Nanson may participate as an alternate from DFO.
- Outstanding items from previous CC meetings
 - Melissa Dick reported that the outstanding items from previous meetings (Table 2) consisted of discussing the recruitment process for representatives from some Core Committee sectors, which was discussed in the following agenda item.

9:40 – 10:00am **Core Committee Seat Confirmation**

- Formal review of each current member's commitment (Melissa)
 - A round of the table took place and each Core Committee member in attendance confirmed their commitment to serve on the Roundtable for at least the next 12 months. The Core Committee members who were absent had confirmed their commitment to serve on the Roundtable to the Coordinator in Fall 2017. This exercise allowed the Core Committee to be aware of commitments made by each representative and to identify if and where succession planning was needed to allow continued participation from each sector and opportunities to recruit new members to the committee.
- Discussion amongst aggregate industry sector (Kirsten)
 - Kirsten Wilson updated the Core Committee on the outcome of a meeting that took place on January 30 between representatives from Jack Cewe Ltd. (Kirsten Wilson, Carmen Green), Allard Contractors Ltd. (Jim Allard), the City of Coquitlam (Steffanie Warriner, Chris Wilson), and the Roundtable (Melissa Dick) to discuss the procedure for determining seat selections on the Core Committee for the aggregate mining sector. It was decided that the representation for the aggregate mining sector on the Roundtable would alternate between the Jack Cewe and Allard Contractors companies on a yearly basis.
 - An inquiry was made about the status of Lafarge's activities in the watershed. It was requested to follow up with the company and to invite them to give a presentation to the Core Committee at a future meeting to discuss details of their massive reclamation project.
- Sector-specific recruitment process
 - Recruitment processes and succession planning are currently in place for the institutional and industry sectors on the Core Committee. However, the public groups such as Education, Arts and Culture, Stewardship, and Recreation require the development of sector-specific recruitment processes, which are to be determined by the representatives. It was suggested that the Roundtable Coordinator meets with the representatives from the public sectors to discuss sector-specific recruitment options.
 - *Recreation*: It may be a particularly good time now to engage leaders in the recreation

- sector in the Roundtable given the discussion and collaboration between trail user groups, the provincial government, and local stewardship groups to achieve sustainable trail creation and maintenance in the Coquitlam watershed and surrounding trail areas. The Roundtable has engaged with off-road motorcycle and mountain biking groups in the past. It was suggested to also consider other recreationists such as birders and hikers as potential groups from which to recruit representatives. It was further added that it will be best to engage with a group that recreates in the Coquitlam River watershed and that works with similar partners and stakeholders on issues relevant to the Roundtable.
- *Arts and Culture*: Sherry provided an update on the current status of ArtsConnect and explained that it is a group that helps artists in the area. She is hoping to recruit someone who is comfortable coming to Roundtable Core Committee meetings in the future to be an alternate for the Arts and Culture sector.

ACTIONS

- Invite representatives from Lafarge Sand and Gravel to give a presentation at a future Core Committee meeting on reclamation activities
- Plan meetings about the recruitment process for the public sectors (Education, Arts and Culture, Stewardship) with the Roundtable Coordinator and representatives from those sectors to discuss sector-specific recruitment options
- Discuss options for recruitment for the Recreation sector on the Core Committee

10:00 – 10:20am Roundtable – members, others share updates, ideas, etc.

- Support from Urban Development Institute (UDI) members (Blaire)
 - Blaire explained that the Roundtable had been trying to engage the Coquitlam-based UDI members in terms of funding support throughout Fall 2016 and early into 2017. A formal letter was circulated to the group seeking donations over 3 years to match the amount identified in the REFBC application (\$4500/year for 3 years from the development community in total). We received positive responses from Anthem Properties and The Beedie Group. When adding the donations from these two companies to the amount committed from Brook Pooni Associates, the Roundtable has received \$1600 from the development community for Year 1. The Roundtable extends thanks to these groups for their donations, and is pleased to start building a working relationship with developers to achieve the common goal of a healthy and vibrant watershed.
 - Additionally, Blaire has offered an equal opportunity to Anthem Properties and The Beedie Group to serve as alternates from the development sector on the Core Committee.
 - It was suggested to plan a meeting between members of the Roundtable and developers working in the watershed to discuss the challenges they face in designing new projects, and to explore opportunities for education, increasing green space, and developing incentives for more environmentally-friendly planning practices. Information sharing between the sectors would help gain a better understanding of the complexities faced by the development industry and would be a good learning experience for everyone involved. It was suggested that this type of information-sharing activity could be incorporated into the *Feasibility and Incentives Study*.
- Article in Municipal World by Tyler Carlson (Margaret/Tyler)
 - Copies of the article “Democratizing Urban Watersheds” written by Tyler Carlson and Joanna Ashworth from Simon Fraser University in the March 2017 issue of Municipal World were circulated. The article discusses the Open Standards for the Practice of Conservation as a collaborative planning approach for participatory environmental planning initiatives in Metro

Vancouver, and highlights the successes of the CRWR in using this approach in creating the Watershed Plan. The article can be accessed [here](#).

- It was mentioned that the Stoney Creek Environment Committee in Burnaby has a similar model to that of the CRWR and that they are exploring the option of using the Open Standards. There is also the Alouette River Management Society.
- Municipal World is a good outlet for pieces on CRWR-related work, such as the Water Sustainability Act (WSA). They are always looking for articles so should keep an eye out for future opportunities to submit pieces about the CRWR and what we do.

➤ Sockeye fish release plans (Norm/Kelsey)

- Norm provided an update on the smolts being reared at the Rosewall Hatchery for transportation and release in the Coquitlam River. A telemetry project will be conducted by LGL Limited on a portion of these smolts to study their outmigration pattern and survival in the reservoir and river. This project is funded by the FWCP. A ceremonial release has been planned for the afternoon of April 20. There is a concern with releasing the smolts while the rotary screw traps are in the river at this time.
- Kelsey provided more information about the ceremonial release of smolts on April 20. Kwikwetlem First Nation (KFN) is taking the lead on organizing the event and sending out invitations. Representatives from KFN will provide a welcoming and prayer at the event. They have arranged for buses to transport participants from city center in Coquitlam to the release site and back. Global TV will be on site and options for professional photographers / videographers and other logistics are being explored.
- There was some discussion about technical and resource management aspects of this project; such as:
 - A study is planned to take place to determine ideal flow rates for these fish and whether they are attracted to the low-level outlets. There was reassurance that the consultants involved in this project are leading in their field.
 - At this time, DFO is not entertaining the option of direct culture as a continued process until the issue of outmigration has been addressed.
 - The challenges that continue to exist in determining how to re-introduce anadromous sockeye salmon to the Coquitlam River have been extensively studied and many resources have gone into this project.
 - It was expressed that there is a desire to align efforts with DFO to achieve progress, such as negotiating the removal of the rotary screw traps from the river at the time the smolts will be released to maximize survival. It was suggested to consider releasing the smolts below the rotary screw traps so they would avoid them altogether, however it was also mentioned that imprinting and release should take place as far upriver as possible.
 - KFN has been involved in this project for a long time, and they want solid action and have had meetings with leaders at BC Hydro on this topic. It is a big challenge for BC Hydro to manipulate flows.
 - It was also expressed that the reintroduction of sockeye in other systems has threatened other salmonids because of disease transmission risks. However, there is an uneven application of risk management in this context when compared to that of fish farms.
 - Given the structural limitations on the Coquitlam River and the infeasibility to fund and build a large outmigration facility, it is ideal to adapt the existing structure to the conditions required for the successful outmigration of smolts.

ACTION

- Plan a meeting between members of the Roundtable and developers as part of the *Feasibility and Incentives Study*

- Update on budget and presentation to REFBC (Trish)
 - On January 24, 2017, Blaire, Trish, and Melissa had a mid-year check in with Leanne Sexsmith from the REFBC. Budget-wise, CRWR spending is still under what was proposed in the REFBC proposal; primarily because of the transition period between coordinators in early fall 2017. The Roundtable has received the majority of matching funding for Year 1, and Year 2 matching funds are well on track. The majority of expenses so far in Year 1 have been on wages for the Roundtable Coordinator. The CRWR is continuing to submit proposals for external funding to support the implementation of strategies for action as outlined in the Watershed Plan.

- Presentation to BCIT fisheries class (Melissa)
 - On January 16, 2017, Melissa visited Marvin Rosenau's class at BCIT to discuss her past work in fisheries and her current work with the Roundtable. Melissa presented findings from her Master's research on Harrison River sockeye salmon and lead hands-on activities with the students showing how to track a radio tag using a receiver and antenna and how to tag to adult salmon. The talk featured ongoing salmon restoration efforts in the Coquitlam River and, more generally, the work of the Roundtable.

- Invitation to meet with MP Ron McKinnon (Margaret)
 - In November 2016, staff from MP Ron McKinnon's office reached out to the CRWR in response to the Tri City News article about the hiring of a new coordinator. They were interested to engage with and support the Roundtable. Melissa and Margaret met with Mr. Ron McKinnon and members of his staff at his constituency office on January 18, 2017, and discussed the work of the Roundtable. This was a good opportunity to connect with a local MP and to discuss opportunities for involvement in the future.

- BC Hydro Coquitlam Monitoring Committee meeting (Norm/Scott)
 - The annual BC Hydro Coquitlam Monitoring Committee meeting took place on February 15, 2017. With the field data collection portion of projects wrapping up soon, this was an opportunity to communicate preliminary results and recommendations to implement in the Water Use Plan.
 - The committee was advised that Jason McNair, a contractor hired by BC Hydro to evaluate adult escapement, reported that the occurrence of stranding during low flow events. June is a particularly bad month for low flows and BC hydro can manipulate flows to some extent to minimize stranding. Overall, BC Hydro has been quite cooperative when there have been issues at the hatchery. Flows in the river throughout year are not ideal for salmon, which will be evidenced in results from recent monitoring studies. It was asked whether there are provincial or federal requirements for flow levels. The water comptroller manages flows. At times, there are unforeseeable weather events that cause significant fluctuations in flow rates in the Coquitlam River, such as the high flows that were observed for a period in fall 2017 in conjunction with when adults were spawning, which likely negatively impacted the redds. It was mentioned that the phenomenon of fish stranding may be an opportunity to do restoration at these sites and to modify the terrain to help fish escape when low flows occur, and to moderate the loss of fish.
 - There were some questions about how BC Hydro and Metro Vancouver can negotiate for water use from the reservoir, and where along the prioritization list are water requirements for fish and conservation, amongst water requirements for power generation and domestic use.

- There was a comment that given the flow characteristics of the Coquitlam dam, a long-term solution could be to increase the amount of water that can be spilled to Buntzen Lake in emergency situations.
- Planning for Vancity Shred-a-thon (Margaret)
 - An initial planning meeting between Vancity and the CRWR took place on February 9, 2017. The CRWR will be recipient for donations at the Vancity Shred-a-thon for a third year. It is proposed to hold the event in September this year instead of June. A date has still to be confirmed.
- Discussing upcoming campaign by Freshwater Alliance with new Organizing Director, Coree Tull (Melissa)
 - Melissa met with Coree Tull from Freshwater Alliance on February 20, 2017, to discuss the “Our Waters BC” campaign and the opportunity for the CRWR to help plan an All-Candidate’s Meeting in the Tri-Cities focused on water. The All-Candidates Meeting will be planned in collaboration with a number of groups including Freshwater Alliance, Watershed Watch Salmon Society, Force of Nature, Sierra Club of BC, and the Rivershed Society of BC. This would be a good opportunity for the CRWR to build its political capital and to engage on topics related to the WSA.
 - There was consensus among the group for the CRWR to be involved in planning the event, on the conditions that it did not require an extensive time commitment from the Coordinator and that a Coquitlam watershed-specific question could be asked on behalf of the CRWR to candidates. It was decided that Melissa would explore the level of commitments required to be considered a planning partner, and would confirm whether the CRWR could be involved with Margaret and Trish.
 - It was mentioned that SD # 43 Continuing Education was planning to hold a candidates’ meeting as well, which may offer an opportunity to collaborate.
 - This could be an interesting opportunity to inquire about potential mechanisms to secure long-term monetary support of money for the CRWR and the legislative perspective of a group like the CRWR to get funding.
 - This is an excellent opportunity to discuss topics such as environmental flows, watershed governance, water pricing, and prioritization of water use, which are relevant topics in the WSA, in the Coquitlam River watershed, and to the work of the CRWR.
- Presentation by Cathy Ross (FLNRO) to stewardship groups regarding trail user activities and environmental concerns on Eagle and Blue Mountains (Melissa)
 - Melissa attended a meeting at the Mossom Creek Hatchery as in-kind contribution to the Roundtable for a presentation by Cathy Ross with FLNRO about recreation groups applying to the provincial government to partner in sustainably creating and maintaining trails on Eagle and Blue Mountains. Recreation groups are consulting stewardship groups, local municipalities, First Nations, and other local stakeholders in this process. The Tri Cities Off Road Cycling Association (TORCA) requested a letter of support from the CRWR for their application through Sections 56 and 57 of the Forest and Range Practices Act (FRPA). More information about this application process can be found [here](#). Members of the Core Committee commend TORCA and the other groups for participating in this process and for the important work TORCA does on Eagle Mountain, however it was expressed that the group in general does not have enough experience with TORCA to be able to provide a letter of reference to support its proposal.
 - Councillor Chris Wilson with the City of Coquitlam expressed his positive experiences working with TORCA from both personal and professional perspectives, and the group suggested that perhaps it would be best for TORCA to direct their request for a letter of support to the City of Coquitlam. The Core Committee was also not comfortable being in a position to endorse one

group over another in this matter. Melissa is to follow up with the contact person with TORCA and consider preparing a neutral letter on behalf of the Roundtable showing appreciation for this work as long as consistent with the goals and values of the CRWR.

ACTIONS

- ❑ Discuss the impacts of the construction of new water pipelines on spawning habitat at a future meeting (pipe installation on Loughheed Highway, recommendation to monetarily support fish and wildlife projects in Mundy Creek)
- ❑ Explore the level of commitments required to be considered a planning partner, and confirm whether the CRWR could be involved with Margaret and Trish
- ❑ Follow up with the contact from TORCA and consider preparing a neutral letter on behalf of the Roundtable showing appreciation for their application as long as their work is consistent with the goals and values of the CRWR

10:45 – 11:00am Break – Cake, Presentation, and Photo Opportunity

- The Core Committee took this time to thank Steve and Maurice for their years of service to the Roundtable, to the community, and to the watershed. They will be missed! [Follow this link for photos.](#)

11:00 – 11:15am Community Roundtable Meeting Update (Melissa)

- Melissa confirmed the date, time, and venue for the Community Roundtable Meeting and circulated the draft agenda and list of potential guest speakers for review. A request for volunteers to help with planning was extended to the Core Committee. Sarah Boutilier and Kelsey Taylor kindly offered to help with planning the logistics of the Community meeting.
 - **SAVE THE DATE!** Community Roundtable Meeting, 9:00am to 2:30pm on Saturday, June 10 in the Workroom at the Outlet at Leigh Square, Port Coquitlam

11:15 – 11:30am Case Study / Business Plan Proposal Update (Melissa)

- The Case Study / Business Plan outline and work plan were circulated for review. Melissa is receiving in-kind internship support from Tyler Carlson (graduate student at SFU) in researching and drafting the document. Laurie Bates-Frymel (senior manager at Metro Vancouver) has committed to being involved in reviewing the document as part of the Resilience and Capacity Building Subcommittee.
 - It was mentioned that exploring the option of issuing a fee or levy for the volumes of water extracted from the Coquitlam reservoir (\$0.01/liter) may be beneficial as it would generate significant funds that could be directed to watershed stewardship activities.

11:30 – 11:45am Funding Update (Margaret)

- Status update:
 - FWCP Seed Grant Proposal: The recent application submitted on behalf of the CRWR focused on synthesizing past habitat projects and developing recommendations for future work. The FWCP letter advising we were unsuccessful, advised that the work may have already been completed. This may be an opportunity to explore merging the FWCP Coastal Action Plan (which is currently being updated) with the CRWR's Watershed Plan. There is an upcoming watershed workshop in Spring 2017. Recently, a meeting between Maurice, Tony, Margaret, and Melissa took place to

outline a number of potential future fish habitat restoration projects which would be valuable information for the FWCP. The GIS maps are in the process of being updated to highlight past/future habitat projects. The consulting company EcoFish Research is supporting the research and drafting of the updated FWCP Coastal Action plan. The CRWR will plan a debriefing session with the FWCP on this recent unsuccessful proposal.

- Loblaw Water Fund: The recent application submitted on behalf of the CRWR focused on environmental flows, in particular stormwater management and water conservation. It was not successful. The CRWR will plan a debriefing session with WWF-Canada on this recent unsuccessful proposal.
- Waiting to hear on status of:
 - Federal Canada Summer Jobs application
 - Port Coquitlam Community Foundation Grant
- Currently preparing proposals for:
 - Vancity enviroFund: Vancity has been supportive of efforts that focus on invasive species and watershed health. There is an opportunity to partner with community groups such as the Lower Mainland Green Team and Kwikwetlem First Nations for outreach and educational aspects of an invasive species campaign, proposed to take place in late summer / fall 2017.
 - FWCP Community Grant (apply spring/April 2017)
- Other
 - Legacy Fund/Tides Canada (news of support grant pending)
 - Funding support from development sector (three UDI member contributions confirmed)
- Year 2 (2017) monies already received (City of Port Coquitlam and Port Coquitlam & District Hunting and Fishing Club)

ACTIONS

- Ensure participation by the Roundtable in upcoming FWCP Coastal Action Plan update watershed workshop in Spring 2017
- Invite EcoFish Research to a future Roundtable meeting for a presentation on the updating of the FWCP Coastal Action Plan
- Debrief with FWCP
- Debrief with WWF-Canada

11:45 – 12:30pm Other Items, News, Business

- Next Core Committee meeting:
 - There was agreement to not hold a Core Committee meeting in May. The next Core Committee meeting will therefore occur back-to-back with the Community Roundtable meeting:
 - Date: Saturday, June 10, 2017 (tentative)
 - Time: 2:30 – 4:00 PM
 - Location: Workroom, the Outlet at Leigh Square, Port Coquitlam
 - Chair/Co-Chair: TBD
- Concerns about how to manage maintenance of sites that have underwent habitat projects
 - It was recently observed that the Upper Coquitlam River Park side-channel habitat project, near one of the gravel pits near the Bedrock stone-cutting plant, experienced heaving siltation likely resulting in the loss of this year's salmon brood. There is a lack of maintenance of this site and other past habitat enhancement projects in the watershed. Currently there is no funding mechanism or designated body that maintains these structures after they are completed, which is unfair to those involved in supporting these significant projects through grants and in-kind contributions, and the organizations and volunteers that helped build them. Habitat projects

that are left unmaintained are useless. It is also impossible to access grant funding to maintain completed projects. Maintenance goes beyond volunteer stewardship duties.

- It was recommended to write a letter to upper management at DFO with support from mayors, First Nations chiefs, and other key people requesting and urging that this kind of support is necessary.
- It was mentioned that managing bodies are often leery about operational maintenance budgets. A presentation to the board of the FWCP might be beneficial.
- It was mentioned that there is often an issue with liability insurance with these habitat projects.
- There was some discussion about the cause of the siltation (source, heavy rains) and whether it could be mitigated if adequately anticipated. It is important to prevent siltation from happening in the first place.
- It was suggested that the CRWR develop a fund to undertake new and existing habitat projects, to fill the hole that currently exists in the monitoring and maintenance of habitat projects.

ACTIONS

- Look into preparing a letter on behalf of the CRWR describing the issue of monitoring and maintenance of habitat projects with support from mayors, First Nations chiefs, and other key people

12:30pm

Adjourn

Documents distributed for reference at the meeting:

- i. Meeting agenda ([available online](#))
- ii. Excerpt of slides from update presentation to REFBC
- iii. Outline and work plan for the Case Study / Business Plan
- iv. Draft agenda and list of potential guest speakers for the Community Roundtable meeting
- v. Request from TORCA for referral in their application for authorization to rehabilitate and maintain trails on Eagle Mountain under a Section 56 application
- vi. Call-out for participants for “My Canada, My Coquitlam” project by Coquitlam Heritage

If you wish to access these documents, please contact the Roundtable Coordinator at coordinator@coquitlamriverwatershed.ca