



# Coquitlam River Watershed Roundtable

*Kwikwetlem, known as “Red fish up the river.”  
A living river that reveals its spirit.*

## Coquitlam River Watershed Roundtable – Core Committee Meeting Notes

**Date/Time:** Wednesday, September 21, 2016 9:30 am – 12:30 pm  
**Location:** Port Coquitlam Fire Hall Boardroom, 1725 Broadway St, Port Coquitlam  
**Co-Chairs:** Steve Brown / Margaret Birch  
**Contact:** Melissa Dick, Roundtable Coordinator at [coordinator@coquitlamriverwatershed.ca](mailto:coordinator@coquitlamriverwatershed.ca)  
**Website:** [www.coquitlamriverwatershed.ca](http://www.coquitlamriverwatershed.ca)

**In attendance: 14 Core Committee Members + 5 Guests and Observers**

### Core Committee Members:

Sector	Organization	Name	Attendance
Local Government	City of Coquitlam (Staff)	Steffanie Warriner	Regrets
Local Government	City of Coquitlam (Alternate)	Margaret Birch	Present
Local Government	City of Coquitlam (Elected Representative)	Councillor Chris Wilson	Present
Local Government	City of Port Coquitlam (Staff)	Steve Brown	Present
Local Government	City of Port Coquitlam (Elected Representative)	Councillor Laura Dupont	Regrets
First Nation	Kwikwetlem First Nation (Technical Advisor)	Craig Orr	Regrets
First Nation	Kwikwetlem First Nation	Kelsey Taylor	Present
Regional Government	Metro Vancouver Water Management	Dave Dunkley	Present
Provincial Government	Ministry of Energy, Mines and Natural Gas	Jim Dunkley	Regrets
Federal Government	Fisheries and Oceans Canada	Maurice Coulter-Boisvert	Present
Utilities	BC Hydro	Karen Popoff	Regrets
Education	BCIT	Marvin Rosenau	Regrets
Aggregate Industry	Jack Cewe Ltd.	Carmen Green	Present
Aggregate Industry	Jack Cewe Ltd. (Alternate)	Kirsten Wilson	Regrets
Development	Brook Pooni Associates, UBI	Blaire Chisholm	Present
Arts and Culture	Arts Connect	Sherry Carroll	Present
Arts and Culture	Alternate	Manfred Kraus	Regrets
Stewardship	Tri-City Green Council	Elaine Willis	Present
Stewardship	PoCo & District Hunting and Fishing Club	Norm Fletcher	Present
Stewardship	North Fraser Salmon Assistance Program	Tony Matahija	Present
Coordinator	Coquitlam River Watershed Roundtable	Melissa Dick	Present
Financial Trustee	Watershed Watch Salmon Society	Trish Hall	Present

### Guests and Observers:

Role	Group/Organization	Name
Observer	Community Resident	Bonnie Razzaghi
Observer	Community Resident	Vahed Razzaghi
Observer	ARTicipation	John Lewis
Observer	ARTicipation	Florencia Cristoffanni
Observer	Allard Contractors Ltd.	Jim Allard

**Table 1. Summary of Actions from Core Committee meeting on September 21, 2016**

#	Action	Action By	Deadline
1.	Confirm logistics for a sponsored CRWR-specific art piece by ARTicipation and theme for the piece	Communications Standing Committee	<b>Mid to late November, 2016</b> – Following formation of the standing committee, meet with John Lewis to discuss.
2.	Review and update the Terms of Reference and address Core Committee member recruitment of vacancies	Sherry Carroll/ Blaire Chisholm/ Melissa Dick	<b>November 16, 2016</b> - Discussion notes to be summarized and circulated to Core Committee members for review
3.	Form a Communications Standing Committee	Margaret Birch/ Melissa Dick	<p><b>October 21, 2016</b> - Formalize committee, hold first meeting, outline priorities</p> <ul style="list-style-type: none"> <li>- Discuss the potential for using the cofferdam display as an information piece at outreach events</li> <li>- Prepare an orientation package for new Core Committee members</li> <li>- Identify avenues for Core Committee members to share communications pieces and updates on Roundtable activities with their sectors and networks</li> </ul>
4.	Form a Resilience and Capacity Building Committee	Margaret Birch/ Melissa Dick	<p><b>November 16, 2016</b> – Formalize committee and outline priorities</p> <ul style="list-style-type: none"> <li>- Determine which pending funding requests to pursue in the coming weeks</li> </ul>
5.	Create a working plan for the Lower Coquitlam River Watershed Plan	Margaret Birch/ Melissa Dick	<b>On track for completion</b> – phone meeting with Marni Turek in week of September 26 to outline working plan

**Next Core Committee meeting (tentative):**

- Date: Wednesday, November 16, 2016
- Time: 9:30am – 12:30pm
- Location: Coquitlam Dam at a Metro Vancouver boardroom in the UV plant (follow up with Dave Dunkley)
- Chair/Co-Chair: TBD

**Table 2. Status on Actions from previous Core Committee meetings**

#	Action	Action By	Deadline
1.	Establish a Habitat Restoration Subcommittee	Maurice Coulter-Boisvert/ Tony Matahlija/ Margaret Birch	<b>OUTSTANDING:</b> To be addressed at an upcoming meeting.
2.	Form a Public Consultation Committee to facilitate the development of an online survey to obtain feedback on the LCRWP	Elaine Willis	<b>ON HOLD:</b> To be discussed following completion of the Watershed Plan edits.
3.	Circulate information from the “Advancing Watershed Sustainability in BC” workshop	Sherry Carroll/ Marni Turek	<b>November 16, 2016:</b> Will be circulated with next CC meeting documents.
4.	Request a presentation from the City of Coquitlam on the status of the Northwest Burke Vision at the next Core Committee meeting	Marni Turek / Margaret Birch	<b>October 15, 2016:</b> Request presentation for next Core Committee meeting in November, or early new year.
5.	Circulate the website link to the Northwest Burke Vision Phase 1 and 2 reports to the Core Committee	Margaret Birch	<b>COMPLETE:</b> Circulated as links as part of June meeting notes.
6.	Inform your individual sectors on the Northwest Burke Vision prior to the next Core Committee meeting	ALL	<b>ON HOLD:</b> This will depend on timing of the presentation mentioned in item #4.
7.	Add the topic of “The role of the Roundtable and its collective voice” to the next agenda	Margaret Birch	<b>ON HOLD:</b> Refer to the Terms of Reference Committee
8.	Circulate the UVIC report “Lower Coquitlam River Watershed Plan: Tools for Healthy Watersheds and Healthy Humans” to the Core Committee when finalized	Craig Orr	<b>ON HOLD:</b> The report is not yet finalized.

## Meeting Notes

### 9:30 – 10:05am **Agenda Review and Roundtable Introductions – Chair**

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- Roundtable Introduction of Members and Observers
  - Welcome to Melissa Dick, Roundtable Coordinator
  - Upcoming retirements to keep in mind: Steve Brown (April 2017), Maurice Coulter-Boisvert (January 2017), Margaret Birch (late 2017/early 2018)

### 10:05 – 10:50am **Roundtable (20-25 minutes)–members, others share updates, ideas, etc.**

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- Kwikwetlem Salmon Restoration Program Committee, Update from meeting on September 2 – Norm Fletcher
  - The Port Coquitlam & District Hunting and Fishing Club has partnered with Rosewall Hatchery on Vancouver Island to raise 5000 young sockeye salmon from kokanee eggs which will be released in the Coquitlam River in spring 2017. The question remains as to whether juvenile salmon released in the Coquitlam River are successfully leaving the reservoir. R2 Resource Consultants and LGL Limited are involved in studying this question and determining whether outmigration facilities must be put in place. Good news: these sockeye salmon smolts are scheduled for release in spring 2017.
  - Others at the table mentioned that based on personal observations, fish are not attracted to man-made structures and they migrate at the surface of low-level water bodies. It was suggested that more communication and coordination between local community groups is necessary on this topic.
  - The conversation ended with a note that fish culture has been put on hold until the issue of successful smolt outmigration is more fully resolved. Generation Maintenance would like to be kept in touch about the timing of smolt release in spring 2017.
- ARTicipation, update on Leadership experience with Rivershed Society of BC, promotional art piece for the Roundtable – John Lewis
  - John Lewis participated in the Leadership experience on the Fraser River in summer 2016. He displayed a beautiful piece of canvas art he painted with participants of FraserFEST at Vanier Park in Vancouver, BC, to represent his journey on the Fraser River. ARTicipation is expanding and continues to seek to attract younger communities through art activities. ARTicipation proposed a funding request to make a promotional piece for the CRWR to represent its specific values and mission. This request was accepted for consideration by the Core Committee. Available funding from certain groups has been budgeted to support such endeavors.
  - Another interactive activity that could be a good opportunity for youth engagement is a River Clean Up. Enough time (>8 weeks) must be considered in the coordination process to allow for adequate planning with the cities for garbage collection. Individuals in the community who have planned these in the past and may be good to consult in the organizing process are Gary Elgear and Mike.
  - There was a discussion about the importance of observing the river and collecting empirical evidence. It was suggested to be in touch with Ian MacArthur from Coquitlam RiverWatch who has been involved with the collection of empirical observations of water quality and pollution in the river.

## ACTIONS

- Confirm logistics for a sponsored CRWR-specific art piece by ARTicipation and theme for the piece.

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### 10:50 – 10:25am Funding Update – Margaret and Trish

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- REFBC multi-year grant for \$102,200 has been finalized
  - 30% now received at signing of the contract, second 30% after interim report submitted August 31, 2017, third 30% after report August 31, 2018
  - Final 10% in summer 2019 with final report
- Roundtable Partners support - \$26,200 in partner funds from:
  - City of Coquitlam (\$5K)
  - City of Port Coquitlam (\$7.5K)
  - PCDHFC (\$4K)
  - Jack Cewe Ltd. (\$5K)
    - Received and represents most of the 2016 matching goal. We are still short funding of about \$12,000 that we need to achieve.
  - Fisheries & Oceans Canada (\$2K)
  - Vancity Community Branch (\$1,600)
  - Roundtable (\$2.5K) 2015 carry over funds
- Other pending project funding requests
  - Pacific Salmon Foundation (deadline October 15, 2016 for projects to be completed by March 31, 2017)
  - Spirit of Coquitlam (deadline September 30, 2016)
  - Living Waters Rally 2016
    - There is a public evening forum at the Living Waters Rally conference at the downtown SFU campus on September 30 from 8-10pm. More information is available here: <https://www.eventbrite.ca/e/working-together-for-better-watershed-governance-free-public-talk-tickets-27497156736>
  - FWCP Grant applications for fish and wildlife projects for 2017 (deadline 5pm, October 28, 2016)
  - It was mentioned that there may be upcoming opportunities for funding through youth grants which could be a potential source of funding in the near future.

## ACTIONS

- Determine which pending funding requests to pursue in the coming weeks (task for Resilience and Capacity Building Committee).

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### 10:25 – 10:45am Break

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### 10:45 – 12:00pm Terms of Reference Sub-Committee – CLOSED DISCUSSION – Sherry and Blaire

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- Presentation of review, recommendations for updates
- Discussion and consensus
- Process for Core Committee Membership/Recruiting

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### 12:00 – 12:15pm Fall Community Outreach Events for the Roundtable – Margaret and Melissa

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- A brief summary of the activities planned for 2 upcoming outreach events was provided (Sept 25<sup>th</sup> – Rivers and Trails Festival, Port Coquitlam and Oct 23<sup>rd</sup> – Salmon Come Home, Coquitlam)
  - Core Committee members were encouraged to stop by the CRWR booth if they are available

(Norm and the Port Coquitlam & District Hunting and Fishing Club will also be there).

- There was a discussion about a display of the reconstruction of the cofferdam that Sherry has put together.
- It was mentioned that a habitat restoration project has been proposed in Lions Park.
- It was also mentioned that there is a vision to redevelop park space in Coquitlam from Loughheed to David and there is a need to consult stewardship groups.

#### **ACTIONS**

- Discuss the potential for using the cofferdam display as an information piece at outreach events (task for Communications Standing Committee).

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#### **12:15 – 12:20pm Communications Standing Committee – Margaret and Melissa**

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- The purpose of establishing a Communications Standing Committee is to create a communications protocols and to manage written submissions, online content, and other forms of communications on behalf of the CRWR. This includes: creating a communications protocol that encapsulates activity on the website, E-news, Twitter, Facebook, drafting/reviewing/editing reports, articles, government pieces, etc. It was mentioned that the CRWR submitting regularly to a newspaper such as Tri-Cities News would be desirable. It was also mentioned that following up with Diane Strandberg with Tri-City News about a State of the Salmon series could be good timing with the upcoming Salmon Come Home Festival.
- Core Committee members that voiced interest to be involved in this committee alongside the Roundtable Coordinator included:
  - Elaine Willis
  - Kelsey Taylor
  - Carmen Green

#### **ACTIONS**

- Formalize the Communications Standing Committee and outline first priorities.

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#### **12:20 – 12:40pm Lower Coquitlam River Watershed Plan – Margaret**

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- Must identify areas of the Lower Coquitlam River Watershed Plan to pursue in coming months to address commitments in REFBC funding and to provide meaningful content for the next public Roundtable meeting. Task groups must be formed on the identified priority topics (development, invasive species, stormwater management).
- Must form a Resilience and Capacity Building Committee that will prioritize exploring long-term funding and organizational stability options to work towards the goal of having a full-time funded Roundtable Coordinator. Some quick ideas shared were to receive a penny for liter of water extracted from the watershed by Metro Vancouver and to implement a habitat protection/restoration tax.
- Core Committee members that voiced interest to be involved in this committee alongside the Roundtable Coordinator included:
  - Chris Wilson
  - Maurice Coulter-Boisvert (as resource)
- Continued dialogue on the “collective voice” and decision-making topic

- There was some concern about how a future presentation to the CRWR by Northwest Burke would be represented by the development company.
- The Coordinator will attend the Phase 3 meeting and report back to the Core Committee.
- It was suggested that the Core Committee thinks about the Riverview project and about how the CRWR can contribute.

#### **ACTIONS**

- Create a working plan for the Lower Coquitlam River Watershed Plan
- Formalize a Resilience and Capacity Building Committee

12:40 – 12:45 pm **Other Items, News, Business**

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- Next Core Committee Meeting
  - Tentative date: November 16<sup>th</sup>
  - It may be possible to book the next meeting at the UV plant. Follow up with Dave Dunkley.
  - Time, Location, Chair/Co-Chair: TBD

12:45 pm **Adjourn**

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Documents distributed for reference at the meeting:

- i. Meeting agenda ([available online](#))
- ii. Updated Core Committee contact information
- iii. Funding update
- iv. Backgrounder on the Kwikwetlem Sockeye Restoration Program
- v. Talking points on the Lower Coquitlam River Watershed Plan
- vi. Terms of Reference document with proposed changes highlighted in yellow

If you wish to access these documents, please contact the Roundtable Coordinator at [coordinator@coquitlamriverwatershed.ca](mailto:coordinator@coquitlamriverwatershed.ca)