

Coquitlam River Watershed Roundtable Core Committee Meeting Notes

Date/Time: Wednesday, January 14, 2015 (1:30 pm – 3:30 pm)
Location: City of Coquitlam Council Committee Room, 3000 Guildford Way, Coquitlam, BC
Co-Chairs: Chris Wilson, Margaret Birch

Attendees:

Sector	Organization	Core Committee Member
Local Government	City of Coquitlam (Council)	Chris Wilson
Local Government	City of Coquitlam (Alternate)	Margaret Birch
First Nation	Kwikwetlem First Nation (Technical Advisor)	Craig Orr
Regional Government	Metro Vancouver, Water Management	Dave Dunkley
Federal Government	Fisheries and Oceans Canada	Maurice Coulter-Boisvert
Aggregate Industry	Jack Cewe Ltd.	George Turi
Real Estate Development	Brook Pooni Associates, Urban Development Institute	Blaire Chisholm
Education	BCIT	Marvin Rosenau
Stewardship	North Fraser Salmon Assistance Program	Tony Matahlija
Stewardship	Tri-City Green Council	Elaine Willis
Stewardship	Stewardship Alternate	Gordon Lewis
Arts and Culture	Arts Connect	Sherry Carroll
Arts and Culture	Arts Connect Alternate	Manfred Kraus
Roundtable Coordinator	Coquitlam River Watershed Roundtable	Marni Turek
Presenter	SFU	Gillian Fielding
Observer	ARTicipation	John Lewis
Observer		Melissa Chaun
Observer		Daniyaal
Observer	BCIT Fish, Wildlife and Resource Management	Brittney Turner Michelle Toth Mary Hart Isabel Gasior Jamie Godfrey Rowen Monks Ashleigh Born Teaghan Smith Megan Cooper Tyler Farley Emma Jane Vignola Chris Lang Jenn Barrett Marissa Miles Robert Konrad Millie Kuyer Shawana Michalek Sammy Penner

		Joel Nixon Kaori Hanyama Brian Har Tom Saare Daniel Clark
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Regrets: Councillor Darrell Penner, City of Port Coquitlam; Breanna Charleyboy, Kwikwetlem First Nation; Steve Brown, City of Port Coquitlam (Staff); Verne Kucy, City of Coquitlam (Staff); Edie Thome, BC Hydro; Ed Taje, BC Ministry of Energy and Mines; Garry Elgear, Riverside Fly & Tackle; Kirsten Wilson, Jack Cewe Ltd. (Alternate); Norm Fletcher, Port Coquitlam & District Hunting and Fishing Club, Stewardship.

1:30 Agenda Review and Roundtable Introductions

- Introduction of members and observers.
- Welcome BCIT Fish, Wildlife and Recreation program students.

1:35 Masters Thesis Presentation

Guest Presenter: Gillian Fielding, SFU Masters Student

- Gillian presented her thesis over skype from Nova Scotia. She extended her gratitude for the time given to her and the patience in awaiting results.
- The Core Committee appreciated Gillian’s insightful presentation, which included things that were successful as well as helpful recommendations to improve success, such as the need to clarify goals and review the current Terms of Reference.
- George Turi noted that he felt it was unique that industry is at the table.
- Sherry Carroll noted the BC Hydro Water Use Plan could be of use to Gillian.
- Craig Orr noted WWF published a good article called “Water for Power, Water for Nature: The Story of BC Hydro’s Water Use Planning Program”. It is available on wwf.ca.
- Maurice Coulter-Boisvert asked if Gillian can provide her thoughts about how to sustain the Roundtable organization.

2:15 Core Committee Administration

Review of Core Committee, Task Group and Standing Committee Memberships:

- Discussion was held regarding roles and responsibilities, time commitments, sub groups and successor-ship.

Terms of Reference:

- The current Terms of Reference states:
 - Attendance at meetings will be noted and as necessary, active participation from all members discussed.

Core Committee Job Description:

- The requirements of sitting on the Core Committee include:
 - An ability to attend approximately two Roundtable meetings per year and six Core Committee meetings per year.

Discussion:

- How does the Core Committee accommodate involvement from those organizations/sectors that are unable to attend Core Committee meetings? While our Recreation Sector representative and the alternate are active in community efforts in the watershed, they have not able to actively attend scheduled Committee meetings.
- Elaine - meetings could be hosted outside daytime hours on occasion; the Terms of Reference should be reviewed annually.
- Tony – Recreation sector is important. Cannot eliminate the representative or sector.
- Craig – Capacity issues inherent to these groups. Suggested looking at a board of directors model. Renewal is good. Institutional memory is important.
- Marni – Would like to see representation from youth and someone representing the multicultural diversity (like SUCCESS); Suggested forming a “Friends of the Coquitlam River” sphere in the CRWR model where people who were interested in being involved in the Roundtable and its activities could pledge their support and be part of the vision of a healthy watershed. This could also tie into volunteering and donations, and other opportunities that are more linked to their interests. In many cases, community organizations and individuals would like to be involved, however the Core Committee is not the best forum for that involvement.

Actions:

- **Action:** Reconvene the Terms of Reference Work Group (Blair, Dave, Sherry, Chris, Marvin) to review the current Terms of Reference, Guiding Principles, and membership criteria. Timing: After the launch of the Action Plan at the Community Roundtable Meeting (early Spring 2015).

2:30

2015 and Beyond: Strategic Planning and Funding

Standing Committee: Margaret Birch (lead), Maurice Coulter-Boisvert, Gordon Lewis, Blaire Chisholm, Craig Orr, Monte Anions

Funding Standing Committee Update:

- Funding Standing Committee met on January 9 to review our current budget, what opportunities are currently being pursued, what opportunities are most likely to be successful in 2015, and to discuss 2015 and Beyond in regards to the implementation of the Watershed Plan and the operation of the Roundtable.

Current Budget:

- Margaret Birch provided an update on the budget. Discussion was held with regards to allocation of current funds. It was agreed that funds that are not allocated specifically to a project or set of deliverables should be retained for Roundtable coordination (salaries and administration costs). This will also allow for some for leverage to get more money. As we continue to demonstrate success to potential funders, we should not be shy to go back to funders in the future. The success of this watershed plan is quite amazing.

Discussion on Stable Funding:

- To ensure the Roundtable has the capacity to implement the Action Plan for the Lower

Coquitlam River Watershed, a strategy for stable funding to support coordination to continue the work of the Roundtable needs to be developed. Without a means of some stable base funding for Roundtable Coordination, implementation of any actions will be difficult. This strategy has been included in the list of priority strategies to highlight its importance to the Roundtable.

- Development – Blaire is drafting a funding request letter to approach the development companies active in the watershed. She will meet with the Chair of the committee and introduce the idea of a grant or donation to the group and get feedback. Charitable tax receipts are available – Margaret will check what the minimum donation is. Margaret noted the “Build Better” program at the City of Coquitlam - If developers contribute, then they will be recognized with their logos on the build better campaign.

3:15 Roundtable News and Updates

Roundtable members brought forward news, updates and shared ideas:

- Blaire: Riverview visioning process. Please go online and see the process: renewingriverview.com
- Dave: Free Coquitlam Watershed tours above dam June, July and August. Roundtable Core Committee tour in June - June water treatment plant tour. **Action:** Marni will arrange for Geoff Scott to film and can add to our website and social media. **Action:** Manfred Kraus volunteered to do photography.
- Maurice: Would like to do a “Christmas tree” project to create large woody debris structures in the river.

Observers:

- BCIT student noted that he grew up in Coquitlam suggested signage to influence kids building weirs and pools to swim. He didn't know what they were doing wasn't good for fish.
- BCIT Student – Fundraising Idea: New emerging artists could donate work to auction off pieces. They are looking for these kinds of opportunities and are willing to donate. **Action:** Connect with BCIT student to volunteer.
- BCIT student inquired if the CRWR has ever held a celebration for the watershed to recognize and celebrate what the river does for our community.

3:25 Core Committee Meeting Schedule for 2015

2015 Schedule:

January – April 2015:

- Community Roundtable Open House Planning Committee Meetings

February/March 2015:

- Watershed Task Group Meetings
- Preparing Watershed Action Plans for April launch

April 22, 2015 - Community Roundtable Open House

- **Action:** Mark your calendars.

- 1:00 pm (setup) – 8:30pm (cleanup)
- Core Committee debrief following Roundtable

June 2015 - Water Treatment Plant Tour – Dave Dunkley, contact

July – August – Summer Break for scheduled Committee meetings

September 2015 - Jack Cewe Ltd. Tour – George Turi, contact

November 2015 - Core Committee Meeting