



Coquitlam River Watershed Roundtable

*Kwikwetlem, known as "Red fish up the river."
A living river that reveals its spirit.*

Coquitlam River Watershed Roundtable
Core Committee Meeting
City of Coquitlam, City Hall
October 10, 2012

1 INTRODUCTION

The meeting was called to order at 9:00 am and concluded at 12:10 pm. Krista Englund, CRW Roundtable Coordinator, and Blaire Chisholm co-chaired the meeting. Devon Knight, Devon Knight Events, took notes. Participants in the meeting were as follows:

Core Committee members:

Sector	Organization	Member (or Alternate)
Local Government	City of Coquitlam	Verne Kucy
Local Government	City of Coquitlam	Margaret Birch (alternate)
Local Government	City of Port Coquitlam	Allen Jensen
First Nations	Kwikwetlem First Nation	Craig Orr, Technical Advisor
Federal Government	Fisheries and Oceans Canada	Maurice Coulter-Boisvert
Regional Government	Metro Vancouver	Dave Dunkley
Aggregate Industry	Jack Cewe Ltd.	George Turi
Education	BCIT	Marvin Rosenau
Stewardship	PoCo & District Hunting and Fishing Club	Norm Fletcher
Stewardship	North Fraser Salmon Assistance Program	Tony Matahija
Stewardship		Gordon Lewis (alternate)
Stewardship	Tri-City Green Council	Elaine Willis
Real Estate Development	Brook Pooni Associates, Urban Development Institute	Blaire Chisholm

Observers: Sherry Carroll
 Contractors: Krista Englund, CRW Roundtable Coordinator;
 Devon Knight, Devon Knight Events

Regrets: Garry Elgear, Riverside Fly and Tackle; Judy Dobrowolski, BC Hydro; Ed Taje, BC Government; Councillor Darrell Penner, City of Port Coquitlam; Dave Dunkley, Metro Vancouver; Councillor Selina Robinson, City of Coquitlam; Councillor Fred Hulbert, Kwikwetlem First Nation.

2 AGENDA REVIEW

Item	Description	Person
Agenda Item	Introduction of Observers	
Comments	Margaret reminded everyone that alternates and observers are not allowed to vote if any issue requiring a vote arises during the meeting. Krista suggested that the Watershed Plan topic be addressed before the Terms of Reference topic.	Margaret Birch & Krista Englund

3 DEVELOPMENT OF A WATERSHED PLAN FOR THE LOWER COQUITLAM RIVER WATERSHED

Item	Description	Person
Task Group	Krista Englund (lead), Craig Orr, Gordon Lewis, Elaine Willis, Margaret Birch, Norm Fletcher, Maurice Coulter-Boisvert, Blaire Chisholm	
Agenda Items	Update from Krista Englund Approve draft Terms of Reference for hiring a consultant	
Update-Part #1	The Task Group has met twice. This project is funded by the Real Estate Foundation of British Columbia and Metro Vancouver, with in-kind support by the Core Committee. We have committed to these funders to produce the first phase of a watershed plan by doing the following: <ul style="list-style-type: none"> • Characterizing existing conditions (consolidate information about existing land uses and identify areas with potential for development or redevelopment) • Identifying existing and potential problems (including land use policies/regulations that affect the watershed) • Prioritizing problems (a topic for one of two Roundtable meetings) • Defining management objectives (a topic for one of two Roundtable meetings) • In partnership with Watershed Watch Salmon Society, conducting a quality of life survey that investigates the impact of healthy salmon runs on general well-being, property values, and ecosystem services. • Completing a final report that includes (a) the study and conclusions reached at the Roundtable meetings, and (b) a budget and workplan for completing the watershed plan 	Krista Englund

	<p>(phase 2).</p> <p>The geographic scope of the project is the entire lower watershed from the dam at Coquitlam Lake to the mouth of the Coquitlam River where it enters the Fraser River, including all tributaries and upland areas.</p> <p>Krista summarized the Task Group’s Interests:</p> <ul style="list-style-type: none"> • A plan that meets funding requirements • A plan that identifies what is required, resources needed, and a process to move on implementing recommendations • Robust analysis of baseline conditions; integration of isolated land use plans within the watershed • Something unique that recognizes well-being and uses new metrics • A plan that recognizes the importance of resilience, ecosystems services and thresholds • A plan that recognizes constraints (filters the impossible) and emphasizes opportunity • A living plan that is implemented and improved over time 	
Discussion	<p>Q. What is meant by a “robust analysis of baseline conditions”? A. An analysis of current conditions using available data and information and professional technical opinion.</p> <p>Q. What do you mean by “thresholds” – beyond the point of return, disappearing species, etc.</p> <p>Comment: The list of “Task Group Interests” is a good summary, but points are not in priority order</p> <p>Comment: A reminder that the operating guidelines and terms of reference for the Roundtable and Core Committee require us to “draw input from the collective body.” We haven’t done that, but we are working toward that goal.</p> <p>Q. What is the northern boundary of the plan? A. The dam.</p> <p>Q. What would be the value of the River Network’s Integrated Watershed Protection Assessment? A. Krista suggested that this would be a valuable assessment for the Roundtable to complete in a few years. This assessment is not a replacement for a watershed plan. The third section of the assessment asks whether a watershed plan is in place.</p>	Committee
Update-Part #2	<p>Introduction of the CMP Open Standards approach to preparing the watershed plan. Krista explained that the Task Group wishes to explore, as far as possible while fulfilling our commitments to our funders as outlined previously, the possibility of using the Conservation Measures Partnership (CMP) Open Standards for the Practice of Conservation (including the proposed changes to incorporate ecosystem services and human wellbeing) in the development of the watershed plan</p> <p>http://www.conservationmeasures.org/initiatives/standards-for-project-management</p>	Krista Englund

	<p>In Figure 1, based on a hand-out from the Web site listed above, Krista explained that Phase 1 of the Coquitlam River Watershed Plan would probably only cover the first two steps of a five step plan, namely: 1) Conceptualize and 2) Plan Actions and Monitoring. She described this approach as an adaptive management process.</p>	
Discussion	<p>Comment: The RT should do a survey about people’s attitudes about ecosystem services and human well-being and repeat the survey in five years. This would give us a basis for measurement. Craig responded that this is what his Bullitt Foundation project is doing by working with PlaceSpeak (www.placespeak.com)</p> <p>Comment: “We’re talking about measuring attitudes. That’s the most important thing. A lot of research has been done this way. It is not going to be difficult. The biggest thing is to change our view of what to measure.”</p> <p>Q. Will the conservation-based Open Standards approach be workable for a watershed that has as much urban, commercial and industrial development as the Coquitlam River watershed? A. Yes.</p> <p>Q. How well would the Open Standards approach reflect the communities’ attitudes? We represent a segment of the population in this. From your experience in developing a watershed plan for the Chilliwack River, would the Open Standards approach provide better guidance? A. “We spent a lot of time collecting information and providing general recommendations. We could have done a better job just focussing on the things that were really important. In the case of the Coquitlam River watershed, we might not develop strategies for all the threats that are identified, just the ones that are most important.”</p> <p>Comment: Governance is also about leading. The Roundtable and Core Committee are trying to show some leadership.</p> <p>Comment: A reminder that the Core Committee’s mandate “is from the Roundtable, not the general electorate.”</p> <p>Comment: “This is a conservation-based planning approach. If people are not into conservation, they are not going to buy this approach.”</p> <p>Comment: The City of Coquitlam contracts with IPSOS Reid to do community satisfaction surveys. Perhaps some questions from this process could be added to a survey. In the discussion of this opportunity, members queried whether there might be other surveys which the Roundtable could tap into.</p> <p>Q. Should we be thinking of the Roundtable as a special interest group? Is our audience for the watershed plan planning process broader than this group? In the discussion following this question, the members reinforced that the Roundtable membership is representative of a broad cross-section of interests in the community. They agreed that the Roundtable and Core Committee would resist the effort of any special interest group to unduly influence the operation and work of the Roundtable. They pointed to the vision, values, mission statement and guiding principles as important tools to use in insuring that the Roundtable remains open and inclusive of all the perspectives represented by its multi-sector participants.</p>	Committee

Update-Part # 3	<p>Krista asked for approval to request expressions of interest from land use planning consultants, based on the objectives and interests defined by the Task Group. She outlined a timeline for the project which includes getting input from the Roundtable in the fall and spring meetings. Between these meetings, the consultant will complete a study and develop the conceptual model:</p> <ul style="list-style-type: none"> • Using proceedings from the Nov. 3, 2012 Roundtable meeting, confirm conservation targets • Select a suite of indicators that can be used to assess the current state of targets • Determine the current status of targets, using indicators identified above • Assess the viability of current targets with respect to thresholds, acceptable ranges, etc. • Identify and rate the threats according to objective criteria such as scope, severity, irreversibility (this is where the study of land use policies comes in – need to look at the impact of land use plans/policies if implemented as currently written) • This step will need to include a study of land use in the lower Coquitlam Watershed that consolidates information on current land uses, identifies areas for development or redevelopment and identifies land use policies and regulations that affect the watershed 	Krista Englund
Action	The Core Committee approved the Terms of Reference/Workplan for the consultant. Krista will solicit expressions of interest.	Krista Englund

4 COQUITLAM RIVER WATERSHED (CRW) ROUNDTABLE OPERATIONAL GUIDELINES AND CORE COMMITTEE TERMS OF REFERENCE

Item	Description	Person
Task Group	Blaire Chisholm (lead), Margaret Birch, Dave Dunkley, Sherry Carroll	
Agenda Items	<ul style="list-style-type: none"> • Approve revised TOR for presentation at the upcoming Roundtable meeting • Update on seats (e.g. stewardship) 	
Introduction	<p>The Task Group met to review the Coquitlam River Watershed (CRW) Roundtable Operational Guidelines and Core Committee Terms of Reference (ToR) which were first presented and approved at the November 5, 2011 Roundtable meeting. The intent at that time was to review and update the ToR periodically to address any operational issues or changes that arise and ensure that the ToR will be a useful and relevant guide for the operation of the Roundtable and the Core Committee. Blaire reviewed the key changes:</p> <ul style="list-style-type: none"> • Addition of a seat on the Core Committee for the Arts and Culture Sector • Creation of a new section on guidelines for Task Groups and 	Blaire Chisholm

	<p>Standing Committees</p> <ul style="list-style-type: none"> • Further clarification in the Core Committee Terms of Reference about how sectors select designates and alternates to the Core Committee, specifically, “Individual sectors are responsible for selecting designates and alternates to represent their interests on the Core Committee. Sectors will seek to fill their seats through an open and inclusive process.” • Clarification about whether and when seats will be filled if a designate must resign before his/her 18 month term expires. <p>Blaire raised two issues which the Task Group had also considered and asked for feedback from the Core Committee. The first issue was whether Core Committee members should be required to report back to other organizations in their sector. The second issue was whether rules for attendance at Core Committee meetings should be part of the ToR. (See “Discussion” following)</p>	
Discussion	<p>Committee members were supportive of the changes made to the ToR. On the question of whether Core Committee members should be required to report back to organizations in their sectors, the Committee felt that this should be encouraged on an informal basis, but not required.</p> <p>As a related but separate issue, the Committee decided that it would be a good idea to make a roster of organizations for each sector. This would foster better communication with the sectors and organizations in them. Lists like these can also be used to demonstrate support when the Roundtable approaches potential funders.</p> <p>Regarding setting rules for attendance at Core Committee meetings, the Committee felt that this would not be appropriate for the ToR. One member pointed out that it has been disappointing that the provincial government has not been an active participant in the Core Committee.</p>	Committee
Actions	<ul style="list-style-type: none"> • Finalize the final draft of the revised ToR and post it on the Web site. • Present the ToR for approval at the November 3, 2012 Roundtable meeting. • Post the approved document on the Web site • Develop rosters for each sector (no deadline was set for this task) 	Blaire Chisholm Margaret Birch Krista Englund

5 VIRTUAL WATERSHED TOUR

Item	Description	Person
Task Group	Margaret Birch (lead), Norm Fletcher, Elaine Willis, Allen Jensen, George Turi, Craig Orr, Maurice Coulter-Boisvert	

Update	The Task Group met with New Earth Marketing (NEM), developers of the new Virtual Tour and Web site, on October 9. Margaret communicated the goal of launching the Web site at the Roundtable meeting on Nov. 3. NEM committed to finishing the development of the Web site by October 22 and moving it to the site which will host it. During and following the time of this transition, the Task Group will test and proof-read the new site. NEM will make any final changes and insure that the site is ready for the Roundtable meeting.	Margaret Birch
Action	Ensure that the new Web site is ready for the Roundtable meeting.	Task Group and NEM

6 COQUITLAM RIVER WATER QUALITY MONITORING PROGRAM (CITY OF COQUITLAM)

Item	Description	Person
Task Group	There is no task group for this program. Though supported by the Core Committee and the Roundtable, it is not a Roundtable initiative. It is a City of Coquitlam pilot program which was launched in August 2012 in response to guidelines on water quality monitoring put out by Metro Vancouver. Margaret Birch is keeping the Core Committee informed about the program.	Margaret Birch
Update	Margaret reported that a note on the pilot program had been sent to the City of Coquitlam Mayor and Council. She circulated the note and a map showing the ten sampling sites. In response to feedback provided by the Core Committee, the Fulawka Creek site was adjusted.	Margaret Birch
Discussion	A member asked whether phosphorus was being monitored. Other members noted that there doesn't seem to be a site which would show the effect of turbidity in or generated by Or Creek. It would be misleading for the sampling process to indicate that the source of turbidity was the aggregate operations if, in fact, the source was Or Creek. Members agreed that this concern is partially addressed by having two sampling sites above the area where the aggregate operations are located.	Committee
Action	Margaret will clarify whether phosphorus is being measured.	Margaret Birch

7 WATERSHED CAFÉ SERIES

Item	Description	Person
Task Group	Craig Orr (lead), Gordon Lewis, Elaine Willis, Margaret Birch, Krista Englund	

Background	<p>In collaboration with the Roundtable, Watershed Watch Salmon Society (WWSS) (Craig Orr) is leading the development of a series of meetings. Patterned after the concept of the popular Philosopher Cafés, the meetings will include presentations and discussion. This is a description of the Cafés from the Spirit of Coquitlam Grant Application: “The education watershed cafés will inform and engage the larger community about the importance of a healthy sustainable watershed that provides for a quality of life. The dialogue will include a discussion on the importance of a healthy watershed, its value as an important natural capital investment to a healthy and happy lifestyle, which speaks to the social well-being and environmental health of this community.”</p> <p>Funding is provided by the Coquitlam Foundation (\$500), a Spirit of Coquitlam grant (\$1,800), and contributions from the Coquitlam River Watershed Roundtable (\$4,480 in-kind; \$650 in cash), and the WWSS (\$1,000). The Roundtable and Watershed Watch Salmon Society collaborated on the grant applications to the Coquitlam Foundation and the Spirit of Coquitlam. WWSS’s contribution is from a grant from the Bullitt Foundation which focuses on the relationship between ecosystem services and well-being.</p>	
Update	<p>Craig Orr is leading the development of the Watershed Cafés. He reviewed the project background for the benefit of members and observers who may not have attended previous Core Committee meetings and provided these additional updates:</p> <ul style="list-style-type: none"> • There will be up to four Cafés. • The purpose of the Cafés will be to educate and solicit feedback on ecosystem services and well-being. • One Café may be held before Christmas; the rest will be in 2013. Dates, days, times and venues have not been determined. • Craig has invited Michael Lewis, the author of <u>The Resilience Imperative: Co-operative Transitions to a Steady-State Economy</u> to speak. • WWSS is also working with PlaceSpeak (www.placespeak.com) to do surveys • The goal is to attract people to the Watershed Cafes who are not “the usual suspects” (e.g. people who are not already engaged with promoting the health of the watershed) • The concept of ecosystem services and their impact on well-being will be a component of the watershed planning process • Craig would like to make a presentation at the Roundtable meeting in conjunction with the watershed planning process. 	

Discussion	There was some discussion about whether Craig's Roundtable presentation on ecosystem services and well-being in the context of the watershed planning process should also cover the Watershed Cafés or whether this should be a separate piece.	
Action	Craig will continue to develop the Watershed Café Series; Krista and the Watershed Plan Task Group are taking the next step in finalizing the agenda for the Roundtable meeting.	Craig Orr Krista Englund

8 AGENDA FOR NOVEMBER 3, 2012 ROUNDTABLE MEETING

Item	Description	Person
Agenda Item	Review draft agenda, discuss speakers, content, timelines, etc.	
Introduction	Krista introduced the draft RT agenda	Krista Englund
Discussion	<p>The Committee discussed the agenda in detail and made a number of suggestions about:</p> <ul style="list-style-type: none"> • who should provide welcoming remarks • the importance of engaging participants in discussion and small group work as early as possible in the agenda (e.g. in the morning) • setting up several stations with laptops and encouraging participants to visit the new Web site during the breaks and lunch • asking participants to complete and return a short quiz based on the Web site; winners will get a Roundtable mug • shortening the presentations to five minutes and following a format similar to the popular Pecha-Kucha events (www.pecha-kucha.org) • changing the meeting theme statement to something more snappy that reflects our innovative approach to watershed planning (e.g., ecosystem services and well-being) • reducing the time allotted to updates on Core Committee activities such as the revision of the ToR, budget/fundraising; consider covering these items with a written report or a poster. 	
Actions	<ul style="list-style-type: none"> • Revise the draft Roundtable meeting agenda and circulate it for review and comment by the Task Group on the Watershed Plan (Oct. 23) • Circulate a revised draft to the Core Committee for review and comment (Oct. 24-26) • Post the final draft agenda on the Web site (Oct. 29). • Create the Web site quiz • Create a Comment Form 	Krista Englund, Devon Knight

9 NEXT CORE COMMITTEE MEETINGS

Item	Description	Person
Agenda Items	<ul style="list-style-type: none"> • Debrief following the Roundtable Meeting (2:30 – 3:30 pm, Nov. 3) • TENTATIVE: Wednesday, November 28 (9:00 am- 11:30 am) • Wednesday, January 9, 2013 (9:00 am – Noon) - Identify co-chairs for the next meeting 	
Action	The members agreed to the dates and times for the debrief following the Roundtable meeting and the January Core Committee meeting. Blaire Chisholm and Krista Englund will continue to Co-Chair the meetings	

10 NEW BUSINESS

Item	Description	Person
Update	<p>Margaret reported that Judy Dobrowolski, BC Hydro, contacted her to inform her that BC Hydro would no longer be able to provide a designate to serve on the Core Committee. She made it clear that their withdrawal had nothing to do with their support for the Roundtable and its mission. BC Hydro has experienced severe budget cuts in recent years. Staff resources are spread more thinly. The organization cannot maintain its support for all the activities that staff were previously engaged in. Judy complimented the Core Committee and the Roundtable on the excellent progress they've made and wishes us well in the future.</p> <p>Margaret works closely with BC Hydro staff on the Coquitlam/Buntzen Monitoring Committee and will keep them apprised of the programs and activities of the Roundtable.</p>	Margaret Birch