

**Coquitlam River Watershed Roundtable  
Core Committee Meeting Minutes  
January 22, 2014**

**Date/Time:** January 22<sup>nd</sup>, 2014 (9:30 p.m. – noon)

**Location:** Coquitlam Council Room (3000 Guildford Way, Coquitlam)

**Co-Chairs:** Margaret Birch and Elaine Willis

**Attendance:**

Sector	Organization	Core Committee Member
Local Government	City of Coquitlam (Council)	Chris Wilson
Local Government	City of Coquitlam (Staff)	Steffanie Warriner
Local Government	City of Coquitlam Alternate	Margaret Birch
Local Government	City of Port Coquitlam (Staff)	Steve Brown
First Nation	Kwikwetlem First Nation (Technical Advisor)	Craig Orr
Regional Government	Metro Vancouver, Water Management	Dave Dunkley
Federal Government	Fisheries and Oceans Canada	Maurice Coulter-Boisvert
Provincial Government	BC Ministry of Energy and Mines Alternate	Jim Dunkley
Aggregate Industry	Jack Cewe Ltd.	George Turi
Aggregate Industry	Jack Cewe Ltd. Alternate	Kirsten Wilson
Stewardship	PoCo & District Hunting and Fishing Club	Norm Fletcher
Stewardship	North Fraser Salmon Assistance Program	Tony Matahlija
Stewardship	Tri-City Green Council	Elaine Willis
Stewardship	Stewardship Alternate	Gordon Lewis
Education	BCIT	Marvin Rosenau
Stewardship	Arts Connect	Sherry Carroll
Watershed Coordinator		Vacant
Masters Student	Simon Fraser University	Gillian Fielding
Practicum Student	Simon Fraser University	Bonnie Razzaghi
Observer	Community Resident	Melissa Chaun

**Regrets:** Darrell Penner, City of Port Coquitlam Councilor, June Harris, Kwikwetlem First Nation, Judy Dobrowolski, BC Hydro Alternate, Blaire Chisholm, Brook Pooni Associates, Urban Development Institute, and Ed Taje, BC Ministry of Energy and Mines.

**9:35 Agenda Review/Introduction**

- Introduction of observers and Roundtable introductions ; and,
- Welcome new City of Coquitlam member, Councilor Chris Wilson.

**9:45 Feedback on November Meetings**

- November 19<sup>th</sup> Core Committee Meeting notes
  - No concerns were raised to CC meeting notes. Notes have been posted to the website.

- November 19<sup>th</sup> BC Hydro Coquitlam Monitoring Committee
  - Roundtable members appreciated the opportunity to connect with the BC Hydro Coquitlam Monitoring Committee for joint meeting.
  - Several concerns were raised (mainly due to low water levels downstream) – perhaps time can be scheduled at next meeting to discuss?

**Action:** Margaret will circulate meeting notes when provided by BCH, as well as any PowerPoint presentations.

### **10:00 Projects, Research Study, Coordination Updates**

- Lower Coquitlam River Watershed Step 1 & Step 2 – next steps (Margaret)
  - Pressures ranking – Task Group has finished ranking of all 15 pressures on ecosystem and human well-being components in early December. Task Group to meet again in near future.
  - A summary hand out regarding ratings of pressures against key components (Highest – “Hazardous Spills”, “Stormwater”, “Invasive Species”, and “Development”) was circulated.
  - Future Task Group meeting will be held late February or early March to finalize draft conceptual models. Drafted conceptual model includes:” Invasive Species”, “Stormwater”, “Development”, and “Mainstream Cultural Norms”.
  - At least 8 – 10 conceptual models need to be completed before launching towards action planning work (Step 2).
  - After that stage the Task Group will need to start thinking about what “Actions” will be taken for the Watershed Plan, what policies, legislative issues and outreach considerations.
  - Hook Knauer consultants are committed to carry the group through the Action Planning stage.
  - Roll-up results in report card are showing overall health of the watershed, but we do have incomplete data for “Recreation” and “Cultural/Spirituals” and limited data for others. Further research for certain components will be necessary. Part of the funding from the REFBC is to help gather more data to fill these gaps.
  - Some concerns ensued regarding the public’s perceptions when this report is presented at the public Roundtable meeting. They are as follows:
    - “Development” as not being an impact on salmon, will need to be clearly explained to the public.
    - “Water Extraction” as an impact on salmon being rated High versus Very High rating.
    - “Mining Aggregate’ – Front and centre in people’s minds, while all ratings for mining are low, an explanation to methodology will help public understand.
    - “Hatcheries” – were marked low.
    - Blank boxes – indicates there is no connection, below threshold levels, a consensus process. Trade-offs. Needs explanation.
  - Elaine: We should trust the planning process of Open Standards.

- Craig: we need to attach some explanations to the charts (scope, severity, irreversibility).

**Action:** Margaret will discuss with Abby on how she has worked with community groups to assist on how to message this.

- Level 1 Habitat Assessment – general update (Dave, Margaret)
  - January 24/14, Dave and Donna (Metro Vancouver) and Margaret will be meeting Marvin and two BCIT Instructors to scope the timing and extent of further works, including those involved, what should be researched, what support is available, etc.
  - Ideally this project will occur in September in order to coincide with the fall school year and during a window when spawning salmon will not be in the river. Funder Pacific Salmon Foundation’s goal is to build capacity with community.
  - A Terms of Reference and a work program will be developed over the coming weeks. A consultant will train BCIT students and community volunteers.
  - More will be provided during the March Core Committee and through E- News.
- CRWR website status – maintenance and additional information updates
  - Analytics are now on website in order to determine where the interest lies in the website, e.g., which pages are being checked most frequently, etc.?
  - Financial support from Jack Cewe Ltd. – solved a lot of the hacking and malware issues, plus some enhancement made.
  - Panorama pictures issue – a notation will be added to indicate “The panorama feature is best viewed in Chrome and Firefox” as this site page does not view well in Microsoft Explorer.
- SFU Research – scheduling interviews during March (Gillian)
  - Scheduling Interviews for Core Committee members – First two weeks of March
  - Margaret has kindly booked a room at City Hall for these dates.
  - Sign-up sheet and Gill will contact by email.
- Hiring a Roundtable Coordinator – selecting an interview team
  - Time to put out a call for coordinator – Janis’ time has ended;
  - Circulate amongst Core Committee networks, post on website, environmental job boards;
  - Suggestions were made that the Coordinator has environmental education experience.

**10:45 BREAK**

**11:00 Fundraising and Budget Update for 2014 (Margaret)**

- Update on Funding Contributions
  - North Fraser Salmon Assistance Project – \$900. Dec 2013 - website communications;

- Port Coquitlam & District Hunting & Fishing Club – \$2,000. – renewed 2<sup>nd</sup> year cash support for 2014 for Roundtable operations and coordination support;
- Jack Cewe Ltd – \$5,000. – renewed 2<sup>nd</sup> year cash support for 2014 for Roundtable operations and communications support; and,
- City of Port Coquitlam – \$5,000 for Watershed Plan and Coordination support;
- Update on Grant Funding applications
  - Real Estate Foundation – \$40,000 Funding Agreement signed, with 1<sup>st</sup> installment due late January 2014. Funds are dedicated to Lower Coquitlam River Watershed Plan, two Roundtable meetings, and part time Roundtable Coordinator.
  - Metro Vancouver – approved \$20,000, split equally for Level 1 Habitat Assessment of the Lower Coquitlam River; and to the Lower Coquitlam Watershed Plan, consultants, Roundtable Coordinator support – agreement in progress.
  - Pacific Salmon Foundation – Agreement signed for \$5,000 towards the Level 1 Habitat Assessment, \$5,000 awarded October 25, 2013.
  - Watershed Watch Salmon Society (Bullitt Foundation) –\$25,000 application, notice revised to mid February 2014.
  - Eco Action - submitted application for \$25,000 in partnership with Clean Air Champions for two 2014 events relating to their Waterwise program – still awaiting news, likely March 2014.
  - Further efforts will continue after Coordinator is hired (organize funding committee meeting once Coordinator is hired).
  - Craig: We are trying to attract people by activities like Yoga Community, and supporting from Lululemon. Also, we should search more about Crowd funding.

**Action:** Funding Task Group will be recalled to convene a meeting after a new Coordinator is hired.

### **11:15 Spring 2014 Roundtable Meeting**

- Discuss timing and format
  - Window in May? Find out dates for municipalities etc. /long weekends/graduations etc.
  - Evening event (two separate days) or Saturday event (Morning and afternoon)?
- Focus of meeting will include: Lower Coquitlam River Watershed Plan –pressure ranking results, conceptual models, Action Planning intro; other project.
  - Refresh Open Standards discussion / Action Planning?
  - Presenting conceptual models/priority core group wants to pursue/ action planning.
- Keynote or potential speakers- e.g., bio cultural diversity/ecosystem health, other
  - Dave – Potential speaker (Luisa Maffi/David Rapport). Focus is on bio-cultural diversity.

**Action:** Margaret will poll Municipal and metro Vancouver calendars for possible may dates that avoid a conflict for a Saturday meeting.

#### **11:40 Communications and Information**

- Spring 2014 Roundtable Backgrounder – planned for late February/March;
- Sustainability Partnership newsletter – Roundtable’s Open Standards approach to developing a Lower Coquitlam River Watershed Plan was highlighted;  
<http://waterbucket.ca/cfa/2014/01/02/coquitlam-river-watershed-different-kind-plan/>
- Jan 27-29 Watersheds 2014 “Towards Watershed Governance in BC & Beyond” – Craig & Margaret attending. Roundtable to be highlighted under the “*Collaborative Planning & Action for Healthy Watersheds & Communities*”;
- Earth Day Canada – Group Hometown Heroes 2014 Award Nomination – deadline March 31, 2014 – seeking CC members who might like to submit for group category.

**Action:** Elaine will assist Margaret to complete the application.

#### **11:50 Other Business**

- Recent City of Coquitlam Report to Council was circulated. A new neighborhood planning initiative is planned for the Northwest Burke Mountain area that includes the Coquitlam River watershed. City staff would like to include a voice from the Roundtable in this process.
- Gord raised the issue that we have missed including increasing poaching in the river; however, it could be included in the “Vandalism/Illegal Activities” pressure. Another member noted that viruses from hatcheries may be raised as an issue.

#### **11:55 Next Core Committee Meeting**

- Wednesday, March 12th, 2014 preferably at 9:30am, City of Coquitlam (location TBD). NOTE: If Core Committee members are involved attending interviews with Gillian Fielding during the morning, the meeting may be scheduled to start later, or important agenda items shifted accordingly to ensure all members are in attendance.
- Core Committee Agenda will focus on:
  - Review of up to 8 drafted Conceptual Models, that will be developed by the Watershed Task Group during February
  - Receive Committee input to guide the Watershed Task Group to further their work through April
  - Update on the Level 1 Habitat Assessment project Scope of Work
  - Drafting an Agenda, Venue etc., for the May 2014 public Roundtable meeting
- Co-chairs?