



# Coquitlam River Watershed Roundtable

*Kwikwetlem, known as “Red fish up the river.  
A living river that reveals its spirit.*

## Coquitlam River Watershed Roundtable Core Committee Meeting Notes

**Date/Time:** Wednesday, *Wednesday, February 10, 2016*; 1:00 pm - 2:30pm  
**Location:** Coquitlam Public Library - City Centre Branch, 1169 Pinetree Way, Coquitlam BC  
**Co-Chairs:** Steffanie Warriner, City of Coquitlam; Councillor Chris Wilson, City of Coquitlam  
**Contact:** Marni Turek, Roundtable Coordinator at [coordinator@coquitlamriverwatershed.ca](mailto:coordinator@coquitlamriverwatershed.ca)  
**Website:** [www.coquitlamriverwatershed.ca](http://www.coquitlamriverwatershed.ca)

### Attendees:

Sector	Organization	Core Committee Member	Attendance
Local Government	City of Coquitlam (Staff)	Steffanie Warriner	Present
Local Government	City of Coquitlam (Alternate)	Margaret Birch	Regrets
Local Government	City of Coquitlam (Elected Representative)	Councillor Chris Wilson	Present
Local Government	City of Port Coquitlam (Staff)	Steve Brown	Present
Local Government	City of Port Coquitlam (Elected Representative)	Councillor Darrell Penner	Regrets
First Nation	Kwikwetlem First Nation	Sue Lizotte	Regrets
First Nation	Kwikwetlem First Nation (Alternate)	Leanna Milburne	Regrets
First Nation	Kwikwetlem First Nation (Technical Advisor)	Craig Orr	Present
Regional Government	Metro Vancouver Water Management	Dave Dunkley	Present
Provincial Government	Ministry of Energy and Mines	Jim Dunkley	Regrets
Federal Government	Fisheries and Oceans Canada	Maurice Coulter-Boisvert	Present
Utilities	BC Hydro	Karen Popoff	Regrets
Education	BCIT	Marvin Rosenau	Regrets
Aggregate Industry	Jack Cewe Ltd.	Kirsten Wilson	Present
Aggregate Industry	Jack Cewe Ltd. (Alternate)	Carmen Green	Present
Real Estate Development	Brook Pooni Associates, Urban Development Institute	Blaire Chisholm	Present
Arts and Culture	Arts Connect	Sherry Carroll	Present
Stewardship	Tri-City Green Council	Elaine Willis	Regrets
Stewardship	Port Coquitlam & District Hunting and Fishing Club	Norm Fletcher	Present
Stewardship	North Fraser Salmon Assistance Program	Tony Matahlija	Present
Stewardship (Alternate)	GMaintenance	Gordon Lewis	Present
Roundtable Coordinator	Coquitlam River Watershed Roundtable	Marni Turek	Present

### Guests and Observers:

Observer	Jack Cewe, Mine Operations Engineer	Jason Blaise
Observer	Ecologist	Melissa Chaun
Observer	ARTicipation	Florencia Christoffanini

### Summary of Actions from February 10, 2016:

Action		Action By	Deadline
1.	Establish a Habitat Restoration Subcommittee.	Maurice Coulter-Boisvert, Tony Matahlija	April 13, 2016
2.	Follow up on the status of the City of Coquitlam "Artists for Salmon Project" RFP.	Sherry Carroll	March 2016
3.	For those who would like an Open Letter to request multi-year funding from their organization to assist the Roundtable in its operational capacity, they can contact the Roundtable Coordinator to request a customized Open Letter to meet their organizational needs.	ALL	Open Ended
4.	Submit an application to the REFBC grant.	Marni Turek	February 24, 2016
5.	Next Meeting: <b>Wednesday, April 13, 2016, 9:30 am – 12:30 pm</b> (Location: Kwikwetlem First Nation)	ALL	April 13, 2016

### Status on Actions from Previous Meetings:

Action	Action By	Status
1. Coordinate and submit proposal to City of Coquitlam "Artists for Salmon Project" RFP.	Sherry Carroll	<b>COMPLETED</b>
2. Provide feedback on the Lower Coquitlam River Watershed Plan.	ALL	<b>COMPLETED</b>
3. Core Committee members will determine what opportunities they have to report out on the status of the LCRWP, whether it be a presentation to senior management, City Council, their board, or membership.	ALL	<b>OUTSTANDING:</b> To be discussed at subsequent Core Committee meeting or Communications Standing Committee meeting.
4. A Public Consultation Committee will be formed to facilitate the development of an online survey to obtain feedback on the LCRWP. This committee will invite the Core Committee to provide input into the development of the questions. The online survey will be launched in January 2016 after it has been reviewed by the Core Committee.	Elaine Willis	<b>OUTSTANDING:</b> To be discussed at the April 13 Core Committee Meeting.
5. Reporting Out – Core Committee members will share communications pieces with their respective organizations and networks, and identify opportunities to provide updates on the Roundtable activities, progress and needs.	ALL	<b>OUTSTANDING:</b> Was not discussed at the February 10 Core Committee meeting due to shortened meeting time.
6. A Communications Standing Committee will be formed.	Marni Turek	<b>ON TRACK FOR COMPLETION:</b> By end of March 2016.

7.	An orientation package for new Core Committee members is being prepared. This package will help new Core Committee members become familiar with the Roundtable and identify ways to maximize effectiveness on the Roundtable.	Marni Turek	<b>OUTSTANDING:</b> Draft completed, but needs work prior to circulating for review.
8.	A spreadsheet detailing the in-kind and funding support since the inception of the Roundtable is being compiled and will be shared with the Core Committee.	Margaret Birch	<b>COMPLETED:</b> Distributed at Core Committee meeting held Feb. 10, 2016.
9.	The Roundtable Coordinator Task List will be circulated.	Marni Turek	<b>COMPLETED</b> via email in Jan. 2016.
10.	Move the Roundtable portion of the agenda to the beginning of the meeting to ensure that everyone has the opportunity to share.	Marni Turek	<b>COMPLETED</b>

## Meeting Notes

1:15 pm **Agenda Review and Roundtable Introductions**  
Roundtable introduction of members and observers.

1:20 pm **Roundtable**  
Roundtable members to share their ideas, projects, etc.

### **Maurice Coulter-Boisvert:**

- Production limits for Coho eggs from the Coquitlam River were not met. Target = 80,000, Actual = 50,000. Due primarily to fewer and smaller adults and higher than usual female pre-spawning mortalities. The hatchery is not able to rely on augmenting flows from the river during January and February low flows due to hydrological changes in the mainstem channel diverting flow away from the channel leading to the hatchery river intake.
- Maple Creek: Streamkeepers are planning to do gravel placement along Bedford and in the vicinity of the flood control structure this summer. Lafarge Concrete volunteered to provide materials and labour.
- Sockeye: LGL Consultants working for Watershed Watch started implementation of an augmentation plan for sockeye using hatchery interventions. They harvested 10,000 Kokanee eggs with assistance from Metro Vancouver in November and December 2015. There are 5-6,000 alevin at the Rosewall Hatchery on Vancouver Island. These fish are scheduled to be released to the Coquitlam River in 2017.
- Habitat Restoration:
  - Suggested that a Habitat Restoration Subcommittee be established to keep apprised of, and coordinate and streamline efforts on restoration proposals in the watershed.
  - **ACTION:** Establish a Habitat Restoration Subcommittee. (MT/MCB/TM)

### **City of Coquitlam – Artists for Salmon Art Project:**

- The Chair and the Core Committee thanked Sherry Carroll for her time in submitting an RFP to the “Artist for Salmon Art Project”.
- **ACTION:** Follow up on the status of the City of Coquitlam “Artists for Salmon Project” RFP. (SC)

1:40 pm **Budget Overview and Next Steps**

### **Budget Overview (Historical to 2016):**

- A spreadsheet outlining all in-kind and cash from 2007 -2016 was circulated. See attached spreadsheet.

### **Fundraising Strategies:**

- The Open Letter Funding strategy was discussed. The Open Letter Funding strategy may not be suitable for all organizations. For those who see merit in this approach, they can contact the Roundtable Coordinator to request a customized Open Letter to meet their organizational needs.
- Discussion was held regarding the pending funding application to the REFBC due February 24, 2016. Though capacity is limited, the Core Committee was in agreement to

apply for this funding. The importance of maintaining the Roundtable Coordinator position was stressed and a key factor in wanting to proceed with this application as the current contract for the Roundtable Coordinator is coming to a close.

- o **ACTION:** Submit an application to the REFBC grant. (MT)
- Pending funding news (April 2016). Two funding applications were submitted: Fish Wildlife Compensation Program (FWCP) Level 2 Grant Funding Application and DFO PIP Community Outreach and Initiatives Funding Application.

**Operating Funds:**

- Operating funds are limited and are projected to maintain the Roundtable Coordinator position until March 2016.

**UVIC POLIS Project for Ecological Governance: Coquitlam River Watershed Capacity-Building Workshop (February 24, 2016)**

- POLIS Project for Ecological Governance is hosting a capacity building workshop, for the Coquitlam River Watershed Roundtable on February 24, 2016.
- Natasha Overduin, Research Associate and Water Governance Project Manager for POLIS Project on Ecological Governance (University of Victoria) is organizing this workshop. It is one of three throughout the province with the broad goal to increase the capacity and effectiveness of existing collaborative watershed-based groups that seek to improve local watershed decision-making. As a POLIS initiative, the workshop will be provided at no cost to the Roundtable. This is a tremendous opportunity for the Roundtable to advance solutions on the long term sustainability of the Roundtable and the implementation of the LCRWP. Meeting notes will be recorded by POLIS and a free webinar summing up the key information will be held after all three workshops are complete.

12:30 pm **Next Core Committee Meeting**

The next Core Committee meeting will be held on:

- **Wednesday, April 13, 2016, 9:30 am – 12:30 pm**
- TBD
- CRWR Core Committee Chair: TBD